

RESOLUTION NO. 13-21

**BURLINGTON COUNTY INSURANCE COMMISSION
APPOINTING EXECUTIVE DIRECTOR TO PERMA RISK MANAGEMENT SERVICES
FOR FUND YEAR 2021**

WHEREAS, the Burlington County Insurance Commission places the public trust above all else and remains steadfast in its commitment to the highest ethical standards in the conduct of its business on behalf of the taxpayers of Burlington County; and

WHEREAS, the Board adopted Bylaws which establish the procedures for obtaining qualifications and/or proposals for professional services contracts; and

WHEREAS, said Bylaws further provide that, the Commissioners shall meet and select persons to serve in certain professional positions, including an Executive Director and

WHEREAS, Request for Qualifications/Request for Proposals from qualified firms were solicited and received and reviewed as provided for by statute; and

WHEREAS, the BCIC desires to retain the services and enter into the agreements attached hereto for the respective services and the amounts as designated for the year 2021

<u>Name</u>	<u>Services</u>	<u>Amount</u>
PERMA Risk Management Services	Executive Director	See below

2% increase in fee for the property & casualty engagement for an annual fee amount of \$198,516 for fund year 2021. It is agreed that new members shall be charged a fee in proportion to the fee charged to current members of the Insurance Commission based on the net annual property & casualty budget of the Insurance Commission. The net annual property & casualty budget is the total billed budget less amounts for insurance policies listed in the budget as XS JIF Ancillary Coverage.

During the term of this Agreement the Commission shall pay the Service Provider as outlined below per employee per month for administrative health insurance services provided for Burlington County, Burlington County Bridge Commission, Burlington County Special Services School District, Burlington County Institute of Technology and any members that join the commissioner hereafter.

*2021: \$7.28 per employee, per month for administration
\$4 per employee, per month for enrollment system*

Should the COMMISSION join the Municipal Reinsurance Health Insurance Fund for stop loss coverage, the \$4 enrollment fee will be removed as it will be an included service.

Also, any unanticipated work assignments outside the services described in Section XVIII must be authorized by the Commission.

WHEREAS, the designated professional has offered to provide the needed specialized services, which constitute "professional services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (the "Law") for amount as set forth above; and

WHEREAS, funds are anticipated to be available in the 2021 temporary and permanent budgets and these contracts are further subject to certification of funds; and

WHEREAS, the proper accounts will be charged and funds encumbered prior to services being provided, contingent upon appropriation of sufficient funds for this purpose; now, therefore, be it

RESOLVED, by the Burlington County Insurance Commission that the attached Agreement with the Executive Director is hereby authorized for the period January 1, 2021 through December 31, 2021; and, be it

FURTHER RESOLVED, that all Agreements approved hereunder have been awarded pursuant to a fair and open process and as professional services under N.J.S.A. 40A:11-5(1) (a); and, be it

FURTHER RESOLVED, that the Chairperson is hereby authorized to execute and deliver the attached Agreements in accordance with the Rules and Regulations of the Burlington County Insurance Commission; and, be it

FURTHER RESOLVED, that a copy of this action shall be printed once in the Burlington County Times within ten (10) days of its passage as required by law.

ADOPTED by THE BURLINGTON COUNTY INSURANCE COMMISSION at a properly noticed meeting held on January 7, 2021.

ADOPTED:

BY: _____



ATTEST:

