

**BURLINGTON COUNTY INSURANCE COMMISSION
AGENDA AND REPORTS
JUNE 9, 2026
10:00 A.M.**

**COUNTY ADMINISTRATION BUILDING
BOARD ROOM
FIRST FLOOR
49 RANCOCAS ROAD
MT. HOLLY, NJ 08060**

**Call In Number: 1-312-626-6799
Meeting ID: 739 426 4615**

OR

<https://permainc.zoom.us/j/7394264615>

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Burlington County Insurance Commission will conduct its *June 9, 2026* meeting in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- 1. Advertising the notice in the Burlington County Times**
- 2. Filing advance written notice of this meeting with the Commissioners of the Burlington County Insurance Commission; and**
- 3. Posting notice on the Public Bulletin Board of the Office of the County Clerk; and**
- 4. Placing notice on the Burlington County Insurance Commission Website**
- 5. Placing notice of the location of BCIC Public Notices on the Statewide Legal Notices Section of the NJ Department of State Website**

BURLINGTON COUNTY INSURANCE COMMISSION
AGENDA
OPEN PUBLIC MEETING: June 9, 2026
10:00 A.M.

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
 - ☐ **ROLL CALL OF COMMISSIONERS**
 - ☐ **APPROVAL OF MINUTES:** May 12, 2026 Open MinutesAppendix I
May 12, 2026 Closed Minutes sent via e-mail
June 1, 2026 Open MinutesAppendix I
June 1, 2026 Closed Minutessent via e-mail
 - ☐ **CORRESPONDENCE:** None
 - ☐ **COMMITTEE REPORTS**
 - Safety Committee: Verbal
 - Claims Committee: Verbal
 - ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA**Pages 2-3
 - ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR/BENEFITS – PERMA**Pages 4-6
 - ☐ **BENEFITS CONSULTANT – Conner Strong & Buckelew**Pages 7-9
 - ☐ **BENEFITS THIRD PARTY ADMINISTRATOR - AmeriHealth**Pages 10-12
 - ☐ **PRESCRIPTION ADMINISTRATOR – Express Scripts**Pages 13-15
 - ☐ **TREASURER – Carolyn Havlick**
 - Resolution 43-26 June P&C Bills List.....Page 16
 - Resolution 44-26 June Health Bills ListPage 17
 - Motion to approve Resolutions 43-26 and 44-26*
 - Treasurer Reports (HIF)Pages 18-19
 - ☐ **ATTORNEY – Nicholas J. Repici, Esq.**..... Verbal
 - ☐ **CLAIMS ADMINISTRATOR – Qual-Lynx**
 - Monthly Report.....Pages 20-22
 - Account Service Team.....Pages 23-24
 - ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
 - Monthly Report.....Pages 25-34
 - ☐ **OLD BUSINESS**
 - ☐ **NEW BUSINESS**
 - ☐ **PUBLIC COMMENT**
 - . Motion to open the meeting to the public*
 - . Motion to close the meeting to the public*
 - ☐ **CLOSED SESSION**
 - ☐ **Resolution 45-26 Closed Session (Motion)**.....Page 35
 - ☐ **Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12)**
 - ☐ **Motion to Return to Open Session**
 - ☐ **Motion to Approve PARS as discussed in Executive Session (roll call vote)**
 - ☐ **MEETING ADJOURNMENT**
-
- ☐ **NEXT SCHEDULED MEETING:** [August 11, 2026, 10:00 A.M., Mt. Holly, NJ](#)

BURLINGTON COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Telephone (201) 881-7632 Fax (201) 881-7633

Date: June 9, 2026

Memo to: Commissioners of the Burlington County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

-
- ☐ **Certificate of Insurance Issuance Report (Page 3)** – Included on page 3 of the agenda is a copy of the certificate of issuance report from the NJCE listing the certificates issued for the month of May. There was (1) certificate of insurance issued during the month.

☐ **Motion to approve the certificate of insurance report**

- ☐ **New Jersey Counties Excess Joint Insurance Fund** - The NJCE is scheduled to meet again on Friday, June 26, 2026 at 9:30 a.m.
- ☐ **Financial Fast Tracks** – The Financial Fast Tracks are not available and will appear in the next agenda.
- ☐ **2026 NEW JERSEY ASSOCIATION OF COUNTIES (NJAC) CONFERENCE:** NJAC held their 75th annual conference last week at Caesar's in Atlantic City and the New Jersey Counties Excess Joint Insurance Fund was among one of its many exhibitors.

The annual conference hosts variety of educational sessions and forums relevant to counties and their operations. Conner Strong & Buckelew conducted two workshops: *Today's Cybersecurity Strategy for County Government: Practical Planning, Smart Budgeting and Efficient Resources* paneled by Edward Cooney, Partner, Conner Strong & Buckelew and *Breaking the Mold: How Referenced Based Pricing can Reshape Public Sector Health Benefits* paneled by William Green, PERMA Fair President & CEO and Joseph DiBella, Co-President, Executive Partner, Conner Strong & Buckelew. Additional information on either workshop can be provided upon request and we look forward to exhibiting at next year's annual conference.

- ☐ **Burlington County 2027 Membership Renewal** – Burlington County's three-year membership with the New Jersey Counties Excess Joint Fund (NJCE) renews on January 1, 2027. The Fund Office sent a sample resolution and agreement to Ms. Cullinan at the County to adopt and confirm their intent to renew their membership with the NJCE. Also, the Fund Office will send a sample resolution and agreement to the County, Bridge Commission and Board of Social Services to renew their membership in the Commission for another three years beginning on January 1, 2027. The College and Schools will renew their membership in July 2027.
- ☐ **2026 Meeting Schedule** – The Commission is not scheduled to meet in July. Our next meeting is scheduled for Tuesday, August 11, 2026 at 10:00 a.m. Remaining meeting dates are September 9, October, TBD and December 15, 2026.

Burlington County Insurance Commission

Certificate of Insurance Monthly Report

From 5/1/2026 To 6/1/2026

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/	Coverage
H - New Jersey Motor Vehicle I - Rowan College at Burlington County	Commission 225 East State Street Trenton, NJ 08666	Student Practices Liability included in package. RE: Employee Development/Training The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to employee development and trainings during the current policy year.	5/14/2026 #6303050	GL AU EX WC OTH
Total # of Holders: 1				

BURLINGTON COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Date: June 9, 2026
Memo to: Commissioners of the Burlington County Insurance Commission
From: PERMA Risk Management Services
Subject: **Health Benefit Reports**

EXECUTIVE DIRECTOR'S REPORT
FINANCIAL PROCEDURES

- **Financial Fast Track** – As of March 31, 2026

Some highlights of the March Financial Fast Track are below:

- The Fund reported a **monthly surplus of \$85K**.
- There remains a **cumulative surplus of \$191K** and a **cash balance of \$2.5M**.
- **Revenue** for the month totaled **\$3.2M** in assessments.
- **Interest revenue was \$4K**.
- **Paid claims** amounted to **\$2.5M**. of this, \$153K was for 2025 claims.
- **IBNR** (Incurred But Not Reported) increased by **\$173K**. with a **cumulated IBNR of \$3.2M**.
- **Expenses**, both paid and accrued, totaled **\$553K**.

REQUEST FOR PROPOSAL (RFP) AUTHORIZATION

The following contracts expire at the end of the year. We are seeking approval to authorize the release of a Request for Proposals for the following positions for Health Benefits:

- Actuary
- Health Benefits Program Manager

Motion to approve authorization to release RFPs for a Health Benefits Actuary and Health Benefits Program Manager.

BURLINGTON COUNTY INSURANCE COMMISSION-HIF						
FINANCIAL FAST TRACK REPORT						
			AS OF	March 31, 2026		
			THIS	YTD	PRIOR	FUND
			MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME		3,266,752	9,789,681	412,543,492	422,333,173
2.	CLAIM EXPENSES					
	Paid Claims		2,532,914	7,658,670	356,414,909	364,073,579
	IBNR		173,624	608,089	2,595,744	3,203,833
	Less Specific Excess		(75,058)	(76,719)	(12,883,158)	(12,959,877)
	Less Aggregate Excess		-	-	-	-
	TOTAL CLAIMS		2,631,479	8,190,040	346,127,495	354,317,535
3.	EXPENSES					
	MA & HMO Premiums		217,912	652,372	13,943,689	14,596,061
	Excess Premiums		223,604	669,597	13,590,347	14,259,944
	Administrative		112,138	325,180	19,553,739	19,878,920
	TOTAL EXPENSES		553,654	1,647,150	47,087,775	48,734,924
4.	UNDERWRITING PROFIT/(LOSS) (1-2-3)		81,618	(47,508)	19,328,223	19,280,714
5.	INVESTMENT INCOME		3,920	13,430	1,148,369	1,161,799
6.	DIVIDEND INCOME		-	-	-	-
7.	STATUTORY PROFIT/(LOSS) (4+5+6)		85,539	(34,078)	20,476,591	20,442,513
8.	DIVIDEND		-	-	19,971,231	19,971,231
9.	Transferred Surplus IN		-	-	-	-
10.	Transferred Surplus OUT		-	-	(280,154)	(280,154)
STATUTORY SURPLUS (7-8+9)			85,539	(34,078)	225,206	191,128
SURPLUS (DEFICITS) BY FUND YEAR						
Closed	Surplus		2,299	7,366	3,244,661	3,252,027
	Cash		2,299	7,366	3,168,138	3,175,504
2024	Surplus		1,377	(3,637)	405,649	402,012
	Cash		1,377	153,253	206,810	360,063
2025	Surplus		206,890	1,030,926	(3,425,104)	(2,394,178)
	Cash		61,911	(280,293)	(2,037,795)	(2,318,088)
2026	Surplus		(125,028)	(1,068,733)		(1,068,733)
	Cash		263,999	1,331,350		1,331,350
TOTAL SURPLUS (DEFICITS)			85,539	(34,078)	225,206	191,128
TOTAL CASH			329,586	1,211,676	1,337,154	2,548,829
CLAIM ANALYSIS BY FUND YEAR						
TOTAL CLOSED YEAR CLAIMS			-	1,387	286,929,532	286,930,920
FUND YEAR 2024						
	Paid Claims		(716)	6,171	29,176,945	29,183,116
	IBNR		-	-	-	-
	Less Specific Excess		-	-	(1,743,329)	(1,743,329)
	Less Aggregate Excess		-	-	-	-
TOTAL FY 2024 CLAIMS			(716)	6,171	27,433,616	27,439,787
FUND YEAR 2025						
	Paid Claims		153,699	1,252,174	30,521,446	31,773,620
	IBNR		(285,531)	(2,206,381)	2,595,744	389,363
	Less Specific Excess		(75,058)	(76,719)	(1,352,844)	(1,429,563)
	Less Aggregate Excess		-	-	-	-
TOTAL FY 2025 CLAIMS			(206,890)	(1,030,926)	31,764,346	30,733,420
FUND YEAR 2026						
	Paid Claims		2,379,931	6,398,938		6,398,938
	IBNR		459,155	2,814,470		2,814,470
	Less Specific Excess		-	-		-
	Less Aggregate Excess		-	-		-
TOTAL FY 2026 CLAIMS			2,839,085	9,213,408		9,213,408
COMBINED TOTAL CLAIMS			2,631,479	8,190,040	346,127,494	354,317,534
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.						

BURLINGTON COUNTY INSURANCE COMMISSION-HIF				
RATIOS				
		FY2026		
INDICES	2025	JAN	FEB	MAR
Cash Position	1,337,154	\$ 2,125,863	\$ 2,219,243	\$ 2,548,829
IBNR	2,595,744	\$ 3,086,594	\$ 3,030,209	\$ 3,203,833
Assets	2,765,718	\$ 3,076,656	\$ 3,084,472	\$ 3,346,054
Liabilities	2,540,512	\$ 3,031,350	\$ 2,978,883	\$ 3,154,926
Surplus	225,206	\$ 45,306	\$ 105,590	\$ 191,128
Claims Paid -- Month	3,282,650	\$ 2,435,709	\$ 2,690,048	\$ 2,532,914
Claims Budget -- Month	2,480,696	\$ 2,933,564	\$ 2,919,119	\$ 2,941,964
Claims Paid -- YTD	32,527,079	\$ 2,435,709	\$ 5,125,757	\$ 7,658,670
Claims Budget -- YTD	30,176,621	\$ 2,933,564	\$ 5,852,683	\$ 8,794,647
RATIOS				
Cash Position to Claims Paid	0.41	0.87	0.82	1.01
Claims Paid to Claims Budget -- Month	1.32	0.83	0.92	0.86
Claims Paid to Claims Budget -- YTD	1.08	0.83	0.9	0.9
Cash Position to IBNR	0.52	0.69	0.73	0.8
Assets to Liabilities	1.09	1.01	1.04	1.06
Surplus as Months of Claims	0.09	0.02	0.04	0.06
IBNR to Claims Budget -- Month	1.05	1.05	1.04	1.09



TO: Executive Committee – Burlington County Insurance Commission

FROM: Tammy Brown, Executive Partner
Ian Dalton, Associate Consultant

DATE: June 9th, 2026

- **Conner Strong & Buckelew**
 - ✓ *Medical and Prescription Utilization Reporting*
 - ✓ *2026 Health Fair Update*
- **AmeriHealth Administrators**
 - ✓ *Network Contract Renewals*
- **Previously Reported**
 - ✓ *Express Scripts 7/01/2026 Formulary Change*

**Burlington County Insurance Commission
Benefits Consultant
Conner Strong & Buckelew
June 9th , 2026**

➤ **Conner Strong & Buckelew**

Medical and Prescription Utilization Reporting

The outline below provides an overview of healthcare costs, utilization, and key drivers for BCIC. It analyzes data from the Reporting Period: Paid May 2025 to April 2026, compared to the Comparison Period: Paid May 2024 to April 2025, and highlights year-over-year changes in claims, diagnoses, procedures, providers, drug utilization, and chronic condition prevalence.

Cost & Utilization Variance

- Total annual spend increased by 14.06%, with per member per month (PMPM) costs rising 13.62%.
- Outpatient, pharmacy, and inpatient costs all saw notable increases, especially in specialty pharmacy and mental health admissions.
- The average member risk score rose by 4.91%, while total membership declined by 1.83%.

Top 20 Diagnosis Groups

- Gastrointestinal and neurological disorders were the top diagnosis groups by paid amount.
- Infections showed the largest percentage increase in costs (357%) compared to the prior year.
- Mental health and cancer costs also grew significantly, up 76% and 23% respectively.

Top 20 Procedure Groups

- Imaging/radiology and drugs were the highest-cost procedure groups.
- Oncology procedures had the largest dollar increase (342%), while mental health/substance abuse procedures more than doubled in cost.
- Inpatient days and laboratory services both increased by 33%.

Top 20 Providers

- VIRTUA - Memorial Hospital Burlington County, Inc. remained the top-paid provider, with a 39% increase in payments.
- Capital Health System and UPHS Presbyterian Medical Center saw the highest percentage increases (102% and 264% respectively).
- Some providers, such as Gray Station Neurology and Children's Hospital of Philadelphia, saw notable decreases in payments.

Top 20 Drugs

- Mounjaro and Takhzyro were the top drugs by total paid amount, with Mounjaro showing the largest dollar increase (111%).
- Enbrel Sureclick had the most significant growth rate, up 858% from the prior year.
- Several high-cost specialty drugs, including Verzenio and Ibrance, contributed to overall pharmacy spend increases.

Chronic Condition Prevalence

- Hyperlipidemia was the most prevalent chronic condition, followed by hypertension and depression.
- Schizophrenia showed the greatest percentage increase in prevalence per 1,000 members (199%), though absolute numbers remain low.
- Most chronic conditions saw stable or slightly declining prevalence rates compared to the prior year.

2026 Health Fair Update

As reported at the May Commission Meeting, the Commission has allocated a portion of its AmeriHealth Wellness Dollars to host a health fair for its members. The event is scheduled for Thursday, July 30th, from 10:00 a.m. to 4:00 p.m. at the Emergency Services Training Center (ESTC) facility at the Academy Drive Complex. CSB has confirmed that AmeriHealth, Express Scripts, EyeMed, and Horizon will participate, providing educational materials and small giveaways. Discussions are ongoing with Virtua regarding their involvement, with confirmation expected in the second week of June. Additionally, HealthyLearn, an approved AHA wellness vendor selected to help facilitate the fair, has submitted its final Statement of Work (SOW) for the event; CSB will review the SOW and forward it to the County for approval and ratification.

➤ AmeriHealth Administrators

Network Contract Renewals:

- **Hackensack Meridian** contract renewal 4/14/2026 finalized
- **Saint Peter's** contract renewal 8/15/2026
- **RWJ Barnabas** contract renewal 9/1/2026
- **Holy Name** contract renewal 9/1/2026
- **Inspira** contract renewal 10/1/2026
- **AtlantiCare** contract renewal 1/1/2027
- **Cooper** contract renewal 1/1/2027
- **Abilities in Action** – Participating in all networks effective TBD

➤ Previously Reported

Express Scripts 7/01/2026 Formulary Change

As reported in the May Program Manager's report, effective July 1, 2026, ESI will implement revisions to its National Preferred Formulary (NFP), resulting in certain medications being moved to the exclusion list. Notably, Farmiga, a medication used to manage type 2 diabetes, will be excluded from coverage as of this date. Dapagliflozin has been designated as the preferred alternative and will remain covered under the updated formulary. This change will affect 19 Commission members currently prescribed Farmiga. To ensure impacted members are informed, ESI distributed communications on the forthcoming change during the first week of May. The final 7/1/2026 NFP has not yet been released.



2026 Burlington County Insurance Commission

	Medical Claims	# of EE's	PER EE	
JANUARY	\$1,018,726.00	1,123	\$907.15	
FEBRUARY	\$2,058,216.00	1,118	\$1,840.98	
MARCH	\$2,088,327.00	1,130	\$1,848.08	
APRIL	\$3,048,478.92	1,108	\$2,751.33	
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
TOTALS	\$8,213,747.92			
	2026 Average	1,120	\$1,836.88	

		Burlington County Insurance Commission			
		Paid Claims 01/01/2026-12/31/2026			
Average payment per employee YTD:	\$7,920.49	Customer Service Metric	Apr results	PG Standard	
Average payment per member YTD:	\$3,963.83	1st Call Resolution	88.68%	n/a	
		ASA	24.17	30	
April number of claimants with paid claims over \$50,000	9	Abandonment Rate	1.56%	5.00%	
Total paid on those claimants:	\$1,458,304				
2026 Top Facilities Utilized based on paid claims:	Total Paid	Totals	2026 Cty YTD Total	2025 Cty YTD Total	2025 Cty Total
VIRTUA MOUNT HOLLY HOSPITAL, NJ	\$1,165,086	Total Inpatient Admissions	43	36	181
TRUSTEES OF THE UNIVERSITY OF PENNSYLVANIA, PA	\$1,032,193	Total Inpatient Days	233	124	864
VIRTUA WEST JERSEY HOSPITAL MARLTON, NJ	\$816,704	Total ER visits	281	191	662
VIRTUA OUR LADY OF LOURDES HOSPITAL, NJ	\$380,042	Total Physician Units	22,612	22,790	69,480
VIRTUA WILLINGBORO HOSPITAL, NJ	\$283,641	Total Physician Office Visit	3,482	3,769	10,929



PLAN SPONSOR INFORMATION SERVICES
Large Claimant Report- Claims Over \$50,000.00

Group: Burlington County Insurance Commission
Paid Dates: 4/1/2026 - 4/30/2026
Network Service: ALL

Unique member	Status	Paid Amount	Condition
1 - Subscriber	Termed	\$ 686,285	Septicemia
2 - Subscriber	Active	\$ 251,897	Myopathies
3 - Spouse	Active	\$ 113,643	Cardiac Dysrhythmias
4 - Subscriber	Active	\$ 88,261	Cardiac Dysrhythmias
5 - Subscriber	Active	\$ 78,308	Gangrene
6 - Subscriber	Active	\$ 70,274	Other Specified And Unspecified Gastrointestinal Disorders
7 - Subscriber	Active	\$ 60,975	Respiratory Cancers
8 - Spouse	Active	\$ 57,244	Immunity Disorders
9 - Dependent	Active	\$ 51,416	Epilepsy; Convulsions
		\$ 1,458,304	

CONFIDENTIALITY NOTICE: This Report is intended only for the use of the entity indicated above and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you have received this document in error, please do not distribute. Please destroy the original document and notify the AmeriHealth Administrators at AHAReporting@ahatpa.com. Thank you for your compliance.

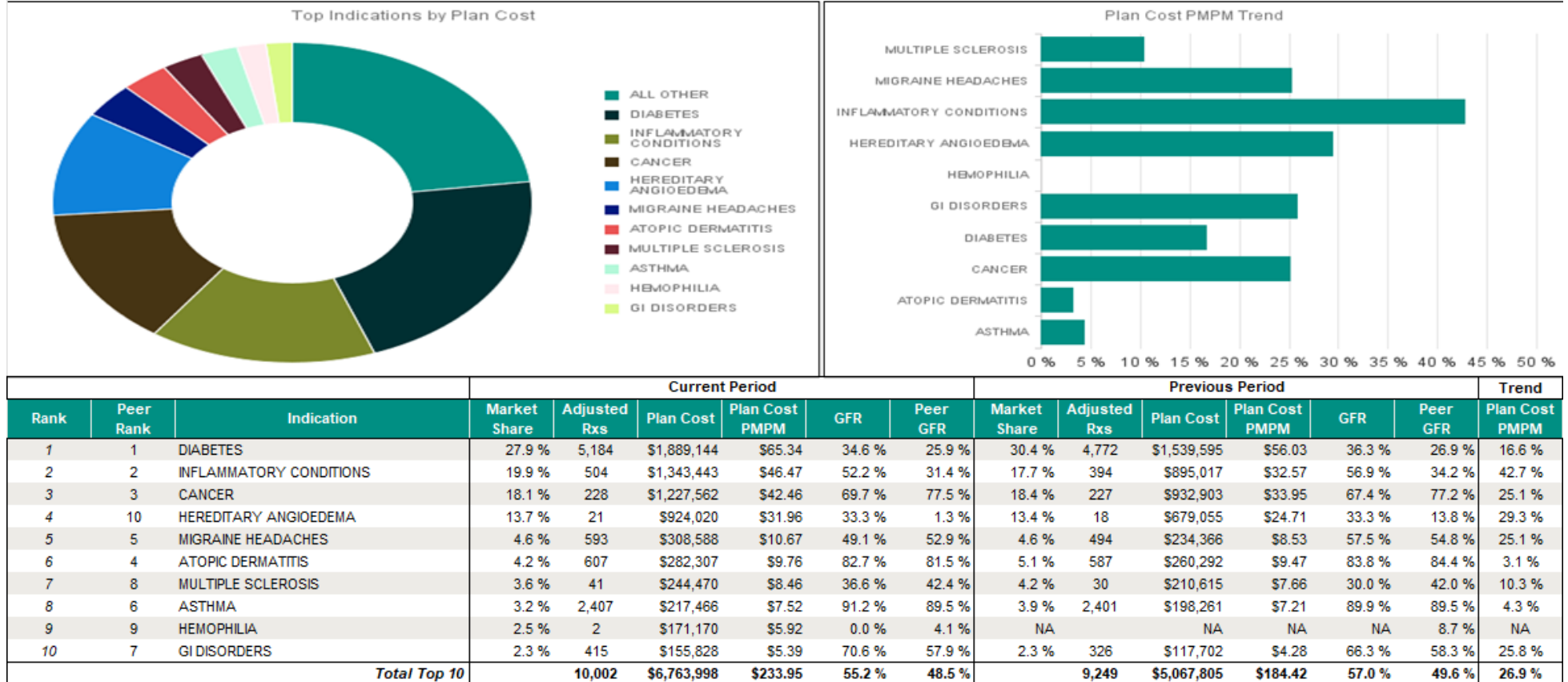
Burlington County

Total Component/Date of Service (Month)	2025 01	2025 02	2025 03	2025 Q1	2025 04	2025 05	2025 06	2025 Q2	2025 07	2025 08	2025 09	2025 Q3	2025 10	2025 11	2025 12	2025 Q4	2025 YTD
Membership	2,289	2,253	2,247	2,263	2,245	2,256	2,247	2,249	2,254	2,240	2,233	2,242	2,199	2,200	2,212	2,204	2,240
Total Days	129,986	113,139	119,027	362,152	127,220	121,742	118,684	367,646	127,220	122,746	118,363	368,329	122,401	112,223	124,871	359,489	1,457,616
Total Patients	1,106	1,017	1,041	1,476	1,013	1,051	1,006	1,427	1,020	1,027	1,021	1,404	1,012	981	1,060	1,433	1,933
Total Plan Cost	\$540,750	\$561,950	\$504,162	\$1,606,861	\$548,247	\$726,689	\$604,874	\$1,879,810	\$664,717	\$668,947	\$698,543	\$2,032,207	\$788,188	\$740,989	\$777,136	2,305,743	\$7,824,621
Generic Fill Rate (GFR) - Total	90.0%	90.8%	90.0%	90.3%	90.7%	89.7%	89.8%	90.1%	89.8%	88.7%	86.3%	88.3%	87.2%	88.6%	89.3%	88.4%	89.3%
Plan Cost PMPM	\$236.24	\$249.42	\$224.37	\$236.69	\$244.21	\$322.11	\$269.19	\$278.57	\$294.91	\$298.64	\$312.83	\$302.10	\$358.43	\$336.81	\$351.33	\$348.77	\$291.15
Total Specialty Plan Cost	\$254,776	\$184,958	\$675,299	\$215,966	\$407,117	\$273,481	\$896,564	\$354,315	\$301,129	\$374,957	\$1,030,400	\$463,376	\$439,503	\$433,393	\$1,336,273	\$3,938,536	\$3,063,215
Specialty % of Total Specialty Plan Cost	45.3%	36.7%	42.0%	39.4%	56.0%	45.2%	47.7%	53.3%	45.0%	53.7%	50.7%	58.8%	59.3%	55.8%	58.0%	50.3%	46.5%

Total Component/Date of Service (Month)	2026 01	2026 02	2026 03	2026 Q1	2026 04	2026 05	2026 06	2026 Q2	2026 07	2026 08	2026 09	2026 Q3	2026 10	2026 11	2026 12	2026 Q4	2026 YTD
Membership	2,216	2,196	2,211	2,208	2,203												
Total Days	124,039	106,952	123,036	354,091	120,174												
Total Patients	1,060	1,027	1,057	1,443	998												
Total Plan Cost	\$618,517	\$570,111	\$738,241	\$1,926,587	\$643,417												
Generic Fill Rate (GFR) - Total	89.9%	91.1%	89.4%	90.1%	90.2%												
Plan Cost PMPM	\$279.11	\$259.61	\$333.89	\$290.89	\$292.06												
% Change Plan Cost PMPM	18.1%	4.1%	48.8%	22.9%	16.0%												
Total Specialty Plan Cost	\$310,586	\$305,070	\$399,745	\$1,015,400	\$322,033												
Specialty % of Total Specialty Plan Cost	50.2%	53.5%	54.1%	52.7%	50.1%												

Top Indications

County of Burlington (Current Period 04/2025 - 04/2026 vs. Previous Period 04/2024 - 04/2025) Peer = Government - National Preferred Formulary



Top Drugs

County of Burlington (Current Period 04/2025 - 04/2026 vs. Previous Period 04/2024 - 04/2025) Peer = Government - National Preferred Formulary

Rank	Peer Rank	Brand Name	Indication	Specialty Drug	Current Period				Previous Period				Trend
					Adjusted Rxs	Patients	Plan Cost	Plan Cost PMPM	Adjusted Rxs	Patients	Plan Cost	Plan Cost PMPM	Plan Cost PMPM
1	173	TAKHZYRO	HEREDITARY ANGIOEDEMA	Y	14	1	\$787,916	\$27.25	12	1	\$562,394	\$20.47	33.2 %
2	1	MOUNJARO	DIABETES	N	692	72	\$712,709	\$24.65	299	35	\$290,940	\$10.59	132.8 %
3	4	OZEMPIC	DIABETES	N	534	57	\$501,790	\$17.36	540	59	\$453,977	\$16.52	5.1 %
4	42	VERZENIO	CANCER	Y	29	2	\$478,960	\$16.57	22	3	\$260,994	\$9.50	74.4 %
5	324	LORBRENA	CANCER	Y	11	1	\$227,570	\$7.87	NA	NA	NA	NA	NA
6	104	IBRANCE	CANCER	Y	13	1	\$204,433	\$7.07	10	1	\$119,100	\$4.33	63.1 %
7	11	RINVOQ	INFLAMMATORY CONDITIONS	Y	31	4	\$190,588	\$6.59	NA	NA	NA	NA	NA
8	9	JARDIANCE	DIABETES	N	354	40	\$176,066	\$6.09	311	33	\$174,681	\$6.36	-4.2 %
9	737	ADVATE	HEMOPHILIA	Y	2	1	\$171,170	\$5.92	NA	NA	NA	NA	NA
10	NA	SAJAZIR	HEREDITARY ANGIOEDEMA	Y	7	1	\$136,104	\$4.71	6	1	\$116,661	\$4.25	10.9 %
11	164	ALECENSA	CANCER	Y	6	1	\$122,635	\$4.24	11	1	\$175,236	\$6.38	-33.5 %
12	58	TREMFYA	INFLAMMATORY CONDITIONS	Y	13	2	\$122,446	\$4.24	8	1	\$38,567	\$1.40	201.8 %
13	141	VUMERITY	MULTIPLE SCLEROSIS	Y	15	1	\$121,699	\$4.21	12	1	\$89,645	\$3.26	29.0 %
14	24	FARXIGA	DIABETES	N	241	20	\$117,293	\$4.06	225	21	\$115,201	\$4.19	-3.2 %
15	7	SKYRIZI PEN	INFLAMMATORY CONDITIONS	Y	15	1	\$116,220	\$4.02	12	1	\$71,276	\$2.59	55.0 %
16	13	ENBREL SURECLICK	INFLAMMATORY CONDITIONS	Y	17	2	\$114,866	\$3.97	1	1	\$5,482	\$0.20	1891.6 %
17	69	SKYRIZI	INFLAMMATORY CONDITIONS	Y	15	1	\$114,254	\$3.95	15	1	\$98,244	\$3.58	10.5 %
18	31	KESIMPTA PEN	MULTIPLE SCLEROSIS	Y	11	1	\$109,379	\$3.78	NA	NA	NA	NA	NA
19	285	ADBRY AUTOINJECTOR	ATOPIC DERMATITIS	Y	24	2	\$97,802	\$3.38	11	2	\$33,593	\$1.22	176.7 %
20	8	DUPIXENT PEN	ATOPIC DERMATITIS	Y	37	4	\$94,810	\$3.28	26	4	\$67,352	\$2.45	33.8 %
21	27	NURTEC ODT	MIGRAINE HEADACHES	N	62	19	\$94,443	\$3.27	56	9	\$90,132	\$3.28	-0.4 %
22	54	LENALIDOMIDE	CANCER	Y	6	1	\$93,753	\$3.24	NA	NA	NA	NA	NA
23	17	TALTZ AUTOINJECTOR	INFLAMMATORY CONDITIONS	Y	12	1	\$88,322	\$3.05	14	1	\$76,133	\$2.77	10.3 %
24	28	TRULICITY	DIABETES	N	88	10	\$82,463	\$2.85	116	13	\$101,602	\$3.70	-22.9 %
25	114	CIMZIA (2 PACK)	INFLAMMATORY CONDITIONS	Y	15	1	\$80,985	\$2.80	13	2	\$61,395	\$2.23	25.4 %
Total Top 25					2,264		\$5,158,676	\$178.43	1,720		\$3,002,604	\$109.27	63.3 %

**BURLINGTON COUNTY INSURANCE COMMISSION
BILLS LIST**

Resolution No. 43-26

June 2026

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Burlington County Insurance Fund Commission, hereby authorizes the Commission treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2026

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
PERMA RISK MANAGEMENT SERVICES	POSTAGE 05/26	3.70
PERMA RISK MANAGEMENT SERVICES	EXECUTIVE	20,487.50
	DIRECTOR FEE 06/26	
		20,491.20
THE ACTUARIAL ADVANTAGE	ACTUARIAL FEES	1,020.00
	06/26	
		1,020.00
LENOX, SOCEY, FORMIDONI, GIORDANO,	LEGAL SERVICES FOR	1,520.00
	05/26 INV 1526	
		1,520.00
QUAL-LYNX	CLAIMS SERVICES	22,325.00
	INV QL26-1521 06/26	
		22,325.00
USA TODAY MEDIA CORP	A# 793114 INV 7704844	48.86
	5/14/26-5/28/26	
		48.86
NATIONAL SAFETY COUNCIL	DEFENSIVE DRIVING	6,200.00
	PROGRAM 06/26	
		6,200.00
	Total Payments FY	51,605.06
	TOTAL PAYMENTS	51,605.06
	ALL FUND YEARS	

Chairperson

Attest: _____ Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

_____, Treasurer

**BURLINGTON COUNTY INSURANCE COMMISSION HEALTH INSURANCE FUND
BILLS LIST**

Resolution No. 44-26

JUNE 2026

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Burlington County Insurance Commission Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2026

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
UNITED HEALTHCARE INSURANCE CO.	MEDICARE ADVANTAGE 06/26	218,367.20
UNITED HEALTHCARE INSURANCE CO.	MEDICARE ADVANTAGE 05/26	221,551.57
		439,918.77
AMERIHEALTH ADMINISTRATORS	MEDICAL TPA FEES 06/26	39,967.85
AMERIHEALTH ADMINISTRATORS	MEDICAL TPA FEES 05/26	40,148.70
		80,116.55
PERMA RISK MANAGEMENT SERVICES	POSTAGE 04/26	17.94
PERMA RISK MANAGEMENT SERVICES	ENROLLMENT FEES 06/26	6,264.00
PERMA RISK MANAGEMENT SERVICES	RETIREE FIRST - INV 06012026	5,460.00
PERMA RISK MANAGEMENT SERVICES	ADMIN FEES 06/26	12,340.08
		24,082.02
CONNER STRONG & BUCKELEW	PROGRAM MANAGER 06/26	37,722.96
		37,722.96
FAIRVIEW INSURANCE	PROGRAM MANAGER 06/26	3,925.02
		3,925.02
SYMETRA REINSURANCE	SPECIFIC REINSURANCE 06/26	223,806.70
		223,806.70
	Total Payments FY 2026	\$809,572.02
	TOTAL PAYMENTS ALL FUND YEARS	\$809,572.02

Chairperson

Attest: _____ Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

_____, Treasurer

BURLINGTON COUNTY INSURANCE COMMISSION - HIF										
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED										
Current Fund Year: 2026 Month Ending: March										
	Medical	Rx	Dental	DMO	County Run-In	Reinsurance	Admin	0	0	TOTAL
OPEN BALANCE	4,853,492.59	(2,426,966.52)	0.00	0.00	0.00	(226,012.14)	18,729.20	0.00	0.00	2,219,243.13
RECEIPTS										
Assessments	2,503,835.95	471,603.23	0.00	0.00	0.00	219,882.20	115,682.20	0.00	0.00	3,311,003.58
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	3,871.57	0.00	0.00	0.00	0.00	0.00	48.89	0.00	0.00	3,920.46
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	3,871.57	0.00	0.00	0.00	0.00	0.00	48.89	0.00	0.00	3,920.46
Other *	76,719.05	138,891.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215,610.10
TOTAL	2,584,426.57	610,494.28	0.00	0.00	0.00	219,882.20	115,731.09	0.00	0.00	3,530,534.14
EXPENSES										
Claims Transfers	2,141,797.09	507,916.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,649,713.49
Expenses	217,912.29	0.00	0.00	0.00	0.00	223,604.16	109,718.02	0.00	0.00	551,234.47
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,359,709.38	507,916.40	0.00	0.00	0.00	223,604.16	109,718.02	0.00	0.00	3,200,947.96
END BALANCE	5,078,209.78	(2,324,388.64)	0.00	0.00	0.00	(229,734.10)	24,742.27	0.00	0.00	2,548,829.31

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS		
BURLINGTON COUNTY INSURANCE COMMISSION - HIF		
ALL FUND YEARS COMBINED		
CURRENT MONTH	March	
CURRENT FUND YEAR	2026	
Description:		Investors
ID Number:		Checking
Maturity (Yrs)		
Purchase Yield:		
TOTAL for All		
Accts & instruments		
Opening Cash & Investment Balance	\$ 2,219,243.75	\$ 2,219,243.75
Opening Interest Accrual Balance	\$ -	\$ -
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$3,920.47	\$3,920.47
6 Interest Paid - Term Instr.s	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00
8 Net Investment Income	\$3,920.47	\$3,920.47
9 Deposits - Purchases	\$3,526,613.69	\$3,526,613.69
10 (Withdrawals - Sales)	-\$3,200,947.96	-\$3,200,947.96
Ending Cash & Investment Balance	\$2,548,829.95	\$2,548,829.95
Ending Interest Accrual Balance	\$0.00	\$0.00
Plus Outstanding Checks	\$0.00	\$0.00
(Less Deposits in Transit)	\$0.00	\$0.00
Balance per Bank	\$2,548,829.95	\$2,548,829.95



**Burlington County Insurance Fund Commission
Medical Savings Summary**



2026

	TOTAL NUMBER OF BILLS	IN NETWORK BILLS	% OF NETWORK UTILIZATION	CHARGES	QUALCARE ALLOWED	NETWORK SAVINGS	% SAVINGS
JANUARY	155	148	95%	\$ 98,607.61	\$ 41,440.33	\$ 57,167.28	58%
FEBRUARY	168	165	98%	\$ 94,250.89	\$ 36,122.56	\$ 58,128.33	62%
MARCH	218	211	97%	\$ 163,894.87	\$ 68,916.26	\$ 94,978.61	58%
APRIL	138	127	92%	\$ 103,440.64	\$ 32,899.74	\$ 70,540.90	68%
MAY	162	149	92%	\$ 154,188.31	\$ 88,903.36	\$ 65,284.95	42%
TOTALS	841	800	95%	\$ 614,382.32	\$ 268,282.25	\$ 346,100.07	56%

2025

	TOTAL NUMBER OF BILLS	IN NETWORK BILLS	% OF NETWORK UTILIZATION	CHARGES	QUALCARE ALLOWED	NETWORK SAVINGS	% SAVINGS
JANUARY	194	192	99%	\$ 301,660.99	\$ 128,793.71	\$ 172,867.28	57%
FEBRUARY	167	166	99%	\$ 126,091.77	\$ 42,937.11	\$ 83,154.66	66%
MARCH	296	287	97%	\$ 223,277.45	\$ 85,597.45	\$ 137,680.00	62%
APRIL	181	159	88%	\$ 285,845.09	\$ 70,673.03	\$ 215,172.06	75%
MAY	162	152	94%	\$ 135,628.47	\$ 42,526.84	\$ 93,101.63	69%
JUNE	161	149	93%	\$ 375,313.89	\$ 226,740.56	\$ 148,573.33	40%
JULY	146	136	93%	\$ 172,606.00	\$ 76,689.99	\$ 95,916.01	56%
AUGUST	188	179	95%	\$ 248,029.77	\$ 96,216.62	\$ 147,825.87	59%
SEPTEMBER	174	170	98%	\$ 274,326.49	\$ 96,706.06	\$ 177,620.43	65%
OCTOBER	154	146	95%	\$ 183,975.32	\$ 58,237.21	\$ 125,738.11	68%
NOVEMBER	134	126	94%	\$ 85,774.02	\$ 34,049.06	\$ 51,724.96	60%
DECEMBER	69	69	100%	\$ 26,460.93	\$ 9,002.88	\$ 17,458.05	66%
TOTALS	2026	1931	95%	\$ 2,438,990.19	\$ 968,170.52	\$ 1,466,832.39	60%



**BURLINGTON COUNTY
INSURANCE COMMISSION
SAVINGS BY SPECIALTY
May 2026**



In Network

<u>Specialty</u>	<u>Bill Count</u>	<u>Charges</u>	<u>Approved</u>	<u>Savings</u>	<u>% Savings</u>
Hospital	9	\$63,541.12	\$36,140.50	\$27,400.62	43%
Ambulatory Surgery Center	2	\$28,613.90	\$22,382.81	\$6,231.09	22%
Physical therapy/Occupational therapy	49	\$17,251.00	\$6,174.50	\$11,076.50	64%
Occupational Medicine/Urgent Care	50	\$15,403.35	\$7,914.76	\$7,488.59	49%
Ortho/Neuro	21	\$6,543.17	\$3,776.44	\$2,766.73	42%
Anesthesia/Pain Management	6	\$5,750.00	\$1,342.14	\$4,407.86	77%
Durable Medical Equipment	4	\$3,890.33	\$3,112.25	\$778.08	20%
MRI/Radiology	3	\$2,653.27	\$855.60	\$1,797.67	68%
Behavioral Health	3	\$1,892.00	\$1,005.00	\$887.00	47%
Physical Medicine & Rehabilitation	1	\$400.00	\$260.00	\$140.00	35%
Ophthalmology/Optometry	1	\$205.00	\$86.94	\$118.06	58%

Out of Network

<u>Specialty</u>	<u>Bill Count</u>	<u>Charges</u>	<u>Approved</u>	<u>Savings</u>	<u>% Savings</u>
Behavioral Health	5	\$2,700.00	\$1,104.25	\$1,595.75	59%
Durable Medical Equipment	1	\$2,600.00	\$2,080.00	\$520.00	20%
MRI/Radiology	2	\$1,775.00	\$1,698.00	\$77.00	4%
Ambulance	3	\$810.00	\$810.00	\$0.00	0%
Laboratory Services	2	\$160.17	\$160.17	\$0.00	0%



Burlington County Insurance Commission
Workers' Compensation Claims Reported by Claim Type
2026

2026

<u>Insured Group</u>	<u>Indemnity Claims</u>	<u>Medical Only Claims</u>	<u>Record Only Claims</u>	<u>Total Claims</u>
Burlington County	9	31	20	60
Burlington County Board of Social Services	0	1	0	1
Burlington County Bridge Commission	0	2	0	2
Burlington County Institute of Technology	0	6	1	7
Burlington County Special Services School District	0	35	3	38
Rowan College at Burlington County	1	2	4	7
Total	10	77	28	115

2025

<u>Insured Group</u>	<u>Indemnity Claims</u>	<u>Medical Only Claims</u>	<u>Record Only Claims</u>	<u>Total Claims</u>
Burlington County	14	53	45	112
Burlington County Board of Social Services	0	2	8	10
Burlington County Bridge Commision	0	1	0	1
Burlington County Institute of Technology	1	6	0	7
Burlington County Special Services School District	3	73	18	94
Rowan College at Burlington County	0	4	4	8
Total	18	139	75	232



**BURLINGTON COUNTY
INSURANCE COMMISSION
QUAL-LYNX ACCOUNT SERVICE TEAM**

OVERALL ACCOUNT RESPONSIBILITY

Kathleen M. Kissane Assistant Vice President, Account Management	Ph: 609-833-2178 Fax: 609-653-2928 Cell: 609-457-3752	kathleen.kissane@qual-lynx.com
---	---	--------------------------------

WORKERS' COMPENSATION

Karen Conway Workers' Compensation Claims Manager	Ph: 609-833-2193 Fax: 609-601-3169 Cell: 856-215-6538	karen.conway@qual-lynx.com
Dawn Lawson Account Manager	Ph: 609-833-2912 Fax: 732-465-7355 Cell: 484-574-3008	dawn.lawson@qual-lynx.com
Kristin Heim WC Adjuster	Ph: 609-833-9224 Fax: 609-601-3172	kristin.heim@qual-lynx.com

LIABILITY

Stephen Poglitsch Liability Claims Manager	Ph: 609-833-9240 Fax: 609-601-3173 Cell: 609-741-5115	stephen.poglitsch@qual-lynx.com
Kevin Davis Liability Assistant Supervisor	Ph: 732-507-6728 Fax: 609-601-3173	kevin.davis@qual-lynx.com
Lauren Rigney Liability Adjuster	Ph: 609-833-9338 Fax: 609-601-3173	lauren.rigney@qual-lynx.com
Nico Maturo Liability Adjuster	Ph: 609-862-0540 Fax: 609-601-3173	nico.maturo@qual-lynx.com

PROPERTY

Brian Foster Property Claims Manager	Ph: 732-352-9729 Fax: 609-601-3173 Cell: 609-402-5218	brian.foster@qual-lynx.com
Eileen Stasuk Property Adjuster	Ph: 609-833-2091 Fax: 609-601-3193	eileen.stasuk@qual-lynx.com
Doris Moore Property Adjuster	Ph: 609-833-2903 Fax: 609-601-3194	doris.moore@qual-lynx.com
Karen Oliva Property Adjuster	Ph: 609-360-2236 Fax: 609-601-3192	karen.oliva@qual-lynx.com
Carol-Ann Cena Property Adjuster	Ph: 609-796-9898 Fax: 609-601-3192	carolann.cena@qual-lynx.com



**BURLINGTON COUNTY
INSURANCE COMMISSION
QUAL-LYNX ACCOUNT SERVICE TEAM**

WORKERS' COMPENSATION MANAGED CARE

Lisa Gallo Manager, Client Programs	Ph: 732-465-6364 Cell: 609-380-5288	lisa.gallo@qual-lynx.com
---	--	--

SENIOR MANAGEMENT

Kathleen M. Kissane Assistant Vice President, Account Management	Ph: 609-833-2178 Fax: 609-653-2928 Cell: 609-457-3752	kathleen.kissane@qual-lynx.com
Lisa Gallo Manager, Client Programs	Ph: 732-465-6364 Cell: 609-380-5288	lisa.gallo@qual-lynx.com
Eileen Luterzo Assistant Vice President, WC Clinical Services	Ph: 732-465-7342 Fax: 732-562-2825 Cell: 908-242-7202	eileen.luterzo@qual-lynx.com
Shelly Long Director, Claims Operations	Ph: 609-833-9267 Fax: 609-653-2928 Cell: 215-460-7799	shelly.long@qual-lynx.com

Office Address:

100 Decadon Drive
Egg Harbor Township, NJ 08234
Main Phone Number: 609-653-8400

SAFETY DIRECTOR REPORT

BURLINGTON COUNTY INSURANCE COMMISSION

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: May 28, 2026

DATE OF MEETING: June 9, 2026

BCIC SERVICE TEAM

Paul J. Shives, Partner & Sr. Director of Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Account Manager ndougherty@jamontgomery.com Office: 856-552-4738
Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 th Floor Camden, NJ 08102 P.O. Box 99106 Camden, NJ 08101		

May – June 2026

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **May 5:** Attended the BCIC Claims Committee meeting.
- **May 12:** Attended the BCIC meeting.
- **May 19:** Provided a laboratory chemical review for the County Department of Public Safety.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **June 2:** Plan to attend the BCIC Claims Committee meeting.
- **June 5:** Plan to attend the BCIC Safety Committee meeting.
- **June 9:** Plan to attend the BCIC meeting.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at [Safety Director Bulletins](#).

- Chainsaw - Best Practices
- Head Protection Selection - Best Practices

NJCE LIVE and LEARNING ON DEMAND TRAINING

LIVE Safety Training

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the [MSI-NJCE Expos](#) and are scheduled throughout New Jersey in 2026.

Virtual classes feature real-time, instructor-led, in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the “Safety” tab: [NJCE Live Monthly Training Schedules](#). Please register early; under-attended classes will be canceled. *(June through July Live Training Schedule and Registration Links are attached).*

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. **Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.**

To submit the NJCE LIVE Group Sign-in Sheet you will click on the [NJCE LIVE Group Sign-in Sheet](#) link or QR Code and complete the form with your groups' information. ***Please Submit Within 24 Hours***

Learning On Demand Training (available on the NJCE LMS)

NJCE Learning On Demand provides over 190 On-Demand Streaming Videos and Online Courses in English and Spanish that can be viewed 24/7 by members, on the NJCE Learning Management System (LMS) [NJCE LMS](#). Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. [NJCE Learning On Demand Catalog](#)

NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the [NJCE Leadership Academy](#) for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

Open Enrollment Dates: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

- *June 1 - 22, 2026 (Start Date: July 1, 2026)*
- *December 1 – 22, 2026 (Start Date – January 1, 2027)*

The Registration link will be available for completion during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).

Please Note: *If a class link is not present on the Live Monthly Training Schedules the class may not be offered/available yet so please check back (class schedules are released two months out).*

The Leadership Academy Self- Assessment Form will be distributed to registrants electronically at the beginning of the year (end of January). The Safety Leadership Plaques will be distributed shortly thereafter. For more information and details on the Program please visit the NJCE Leadership Academy webpage: [NJCE Leadership Academy](#).



NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

LEARNING MANAGEMENT SYSTEM (LMS)

NJCE Learning Management System (LMS)

Students (Users) – Contact your Agency's Training Administrator to send you the login link and activation code to set up your account. Once you receive your activation code and activate your account, you will see your new username and create your password through this process. ([NJCE LMS Login](#)). If you have any questions, please contact Natalie Dougherty (ndougherty@jamontgomery.com).

As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules (real-time) are on the [NJCE LIVE](#) website ([NJCE LIVE Monthly Training Schedules](#)).

(*) In-Person Training: Is being held via the [MSI-NJCE Expo](#). Expos are scheduled throughout the state and are for training programs that are not available virtually. ***Please Note: Registration for in-person* classes will be completed through Eventbrite, by clicking on the Class Topic registration link(s) below.***

() Zoom Meeting Training:** ***Please Note: Starting in January 2026 - INDIVIDUAL or GROUP registrations are permitted. GROUPS and INDIVIDUAL STUDENTS MUST have access to a computer or device with a WORKING CAMERA & MICROPHONE to attend this class.***

For more information on training and other safety resources, please visit the Safety portion of the NJCE.org website: <https://njce.org/safety>.

NOTE: If a class registration link is not taking you to a registration page for completion, it means that the class was either cancelled or the class is full. Thank you.

June through July 2026 Safety Training Schedule

Click on the "Class Topic" to Register and for the Course Description

DATE	CLASS TOPIC	TIME
6/1/26	Work Zone: Flagger	8:30 - 9:30 am
6/1/26	Jetter/Vacuum Safety Awareness	10:00 - 12:00 pm
6/1/26	Implicit Bias in the Workplace	1:00 - 2:30 pm
6/2/26	Hearing Conservation	8:30 - 9:30 am
6/2/26	Heavy Equipment Safety	10:00 - 12:00 pm
6/2/26	Harassment in the Workplace for Elected Officials, Managers, & Supervisors	9:00 - 11:00 am
6/2/26	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
6/3/26	Hazard Communication/NJ Right to Know	8:30 - 10:00 am
6/3/26	Ethics for NJ Local Government Employees	9:00 - 11:00 am
6/3/26	Fire Safety	10:30 - 11:30 am
6/3/26	Protecting Children from Abuse in New Jersey Local Government Programs	11:30 - 1:00 pm
6/5/26	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
6/5/26	Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program	1:00 - 2:30 pm
6/8/26	Excavation, Trenching and Shoring Awareness	8:00 - 9:30 am
6/8/26	Personal Protective Equipment	10:00 - 12:00 pm
6/8/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
6/9/26	Bloodborne Pathogens	7:30 - 8:30 am
6/9/26	Ethical Decision Making	9:00 - 11:30 am
6/9/26	Law Enforcement: Work Zone Initial Training	1:00 - 5:00 pm
6/10/26	Productive Meetings Best Practices (Zoom Meeting)**	8:30 - 10:00 am
6/10/26	HazMat Awareness with Hazard Communication/NJ Right to Know	8:30 - 11:30 am
6/10/26	Fire Extinguisher Safety	1:00 - 2:00 pm
6/11/26	Confined Space Entry	8:00 - 11:00 am
6/11/26	Work Zone: Temporary Traffic Controls	1:00 - 3:00 pm

6/11/26	Introduction to Communication Skills (Zoom Meeting)**	1:00 - 3:00 pm
6/12/26	Work Zone: Flagger	8:30 - 9:30 am
6/12/26	Fall Protection Awareness	10:00 - 12:00 pm
6/12/26	Mower Safety	1:00 - 2:00 pm
6/15/26	Hazard Communication/NJ Right to Know	7:30 - 9:00 am
6/15/26	CDL: Drivers' Safety Regulations	9:30 - 11:30 am
6/16/26	Public Works & Utility: Safety & Regulatory Awareness	8:00 - 12:00 pm
6/16/26	Career Survival for Managers, Business Administrators, and Assistants	9:00 - 11:00 am
6/16/26	Designated Employer Representative Training (DER) (Zoom Meeting)**	9:00 - 4:00 pm w/1 hour lunch brk
6/16/26	Bloodborne Pathogens	1:00 - 2:00 pm
6/16/26	Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers	1:00 - 2:30 pm
6/17/26	Playground Safety Inspections	9:00 - 11:00 am
6/17/26	Indoor Air Quality Designated Person Training (Zoom Meeting)**	1:00 - 2:00 pm
6/17/26	Personal Protective Equipment	1:00 - 3:00 pm
6/18/26	Shop and Tool Safety	11:00 - 12:00 pm
6/23/26	Confined Space Entry	8:30 - 11:30 am
6/23/26	Hearing Conservation	1:00 - 2:00 pm
6/24/26	Driving Safety Awareness	9:00 - 10:30 am
6/24/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
6/24/26	NJCE Expo 2026: Excavation, Trenching, and Shoring (Cape May)*	8:30 - 12:30 pm
6/24/26	NJCE Expo 2026: Fast Track to Safety (LOTO, PPE, Ladder Safety, Severe Weather Best Practices) (Cape May)*	8:30 - 12:30 pm
6/24/26	NJCE Expo 2026: Work Zone Safety (Cape May)*	8:30 - 12:30 pm
6/24/26	NJCE Expo 2026: Practical Leadership - 21 Irrefutable Laws (Cape May)*	8:30 - 11:30 am
6/25/26	Chipper Safety	7:30 - 8:30 am
6/25/26	Chainsaw Safety	9:00 - 10:00 am
6/25/26	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
6/25/26	Mower Safety	10:30 - 11:30 am
6/26/26	Fire Extinguisher Safety	8:30 - 9:30 am
6/26/26	Bloodborne Pathogens	10:00 - 11:00 am
6/26/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
6/29/26	CDL: Supervisors' Reasonable Suspicion (Zoom Meeting)**	8:30 - 10:30 am
6/29/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
6/30/26	Fire Safety	8:30 - 9:30 am
7/7/26	Back Safety/Material Handling	9:00 - 10:00 am
7/7/26	Hearing Conservation	1:00 - 2:00 pm
7/8/26	Bloodborne Pathogens	8:30 - 9:30 am
7/8/26	Work Zone: Flagger	10:00 - 11:00 am
7/8/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
7/9/26	Confined Space Entry	8:30 - 11:30 am
7/9/26	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm
7/10/26	Personal Protective Equipment	8:30 - 10:30 am
7/10/26	Fire Safety	11:00 - 12:00 pm
7/13/26	Mower Safety	8:30 - 9:30 am
7/13/26	Shop and Tool Safety	10:00 - 11:00 am
7/13/26	Implicit Bias in the Workplace	1:00 - 2:30 pm
7/14/26	Preparing for First Amendment Audits	9:00 - 11:00 am

7/14/26	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
7/15/26	Public Works & Utility: Safety & Regulatory Awareness	8:00 - 12:00 pm
7/15/26	Work Zone: Temporary Traffic Controls	9:00 - 11:00 am
7/15/26	Lockout/Tagout (Control of Hazardous Energy)	1:00 - 3:00 pm
7/16/26	Bloodborne Pathogens	7:30 - 8:30 am
7/16/26	Asbestos Awareness	9:00 - 11:00 am
7/16/26	Hazard Communication/NJ Right to Know	1:00 - 2:30 pm
7/16/26	Active Shooter and Hostile Events – Critical Considerations for Organizational Leaders	1:00 - 3:00 pm
7/17/26	CDL: Drivers' Safety Regulations	8:00 - 10:00 am
7/17/26	Driving Safety Awareness	10:30 - 12:00 pm
7/20/26	Jetter/Vacuum Safety Awareness	1:00 - 3:00 pm
7/21/26	HazMat Awareness with Hazard Communication/NJ Right to Know	8:30 - 11:30 am
7/21/26	Excavation, Trenching and Shoring Awareness	1:00 - 2:30 pm
7/22/26	Sanitation and Recycling Safety	7:30 - 9:30 am
7/22/26	Personal Protective Equipment	10:00 - 12:00 pm
7/22/26	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
7/23/26	Fire Extinguisher Safety	8:30 - 9:30 am
7/23/26	Fire Safety	10:00 - 11:00 am
7/24/26	Hazard Communication/NJ Right to Know	8:30 - 10:00 am
7/24/26	Bloodborne Pathogens	10:30 - 11:30 am
7/27/26	Hoists, Cranes, and Rigging	7:30 - 9:30 am
7/27/26	Ladder Safety/Walking & Working Surfaces	10:00 - 12:00 pm
7/28/26	Hearing Conservation	8:30 - 9:30 am
7/28/26	Dealing with Difficult People and De-Escalation	10:00 - 11:30 am
7/29/26	Confined Space Entry	8:30 - 11:30 am
7/29/26	Chainsaw Safety	1:00 - 2:00 pm
7/30/26	Lockout/Tagout (Control of Hazardous Energy)	8:30 - 10:30 am
7/30/26	Mower Safety	11:00 - 12:00 pm
7/31/26	Fire Extinguisher Safety	8:30 - 9:30 am
7/31/26	Fall Protection Awareness	10:00 - 12:00 pm

ZOOM SAFETY TRAINING GUIDELINES

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. ***This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.***

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

Zoom Training Registration:

- When registering, please indicate the number of students that will be attending with you if in a group setting and an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can log on and view the presentations from a laptop, smartphone, or tablet.

- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please [click here](#) for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.

Group Training Procedures:

- Please have one person register for the safety training webinar and ensure that person will have access to the webinar link to launch on the day of the class. Please assign someone to complete and submit the group sign-in sheet link within 24 hours after the webinar.

- **NJCE LIVE GROUP SIGN IN SHEET SUBMISSION**

To submit the NJCE LIVE Group Sign-in Sheet, please click [NJCE LIVE Group Sign-in Sheet](#) or use the QR Code



and complete the form with your group's information. *(Please Submit within 24 Hours)*

Please Note: The Group Sign in Sheet only needs to be completed and submitted if the Training was done in a "Group Setting" and should Not be completed if the user logged in and viewed the training on their Own.



2026 MSI-NJCE EXPO

THE MSI-NJCE EXPO FEATURES IN-PERSON TRAINING THROUGHOUT NEW JERSEY!

The training topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Work Zone Safety (4 hours)
- Fast Track to Safety (4 hours - Must Attend All Four Sessions to Receive CEUs)
 - Lockout/Tagout – Control of Hazardous Energy
 - Personal Protective Equipment
 - Ladder Safety
 - Severe Weather Best Practices
- Practical Leadership – 21 Irrefutable Laws (3 hours - Available at Select Locations[^])

DATE	MSI EXPO LOCATION	COUNTY	ADDRESS
Friday, April 10 th	Middlesex Co. Fire Academy [^]	Middlesex	1001 Fire Academy Drive, Sayreville, NJ
Thursday, April 16 th	Morris County Public Safety Training Academy [^]	Morris	500 W Hanover Ave., Morristown, NJ
Tuesday, May 19 th	Witherspoon Hall	Mercer	400 Witherspoon Street, Princeton, NJ
Wednesday, June 24 th	Atlantic Cape Community College [^]	Cape May	341 South Dennis Rd., Cape May CH, NJ
Wednesday, September 16 th	Burlington Co. Emergency Training Center [^]	Burlington	53 Academy Drive, Westampton, NJ
Wednesday, October 15 th	Bergen Co. Law & Public Safety Institute	Bergen	281 Campgaw Rd., Mahwah, NJ
Thursday, October 22 nd	Atlantic Cape Community College, Building C	Atlantic	5100 Black Horse Pike, Mays Landing, NJ
Thursday, November 5 th	Rowan College of South Jersey [^]	Gloucester	1400 Tanyard Rd., Sewell, NJ

[^] Practical Leadership Offered

Check-in begins at 8:00 AM and class starts promptly at 8:30 AM. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register: Go to the LIVE Monthly Training Schedules link located on [NJCE LIVE](#) webpage. ([NJCE Live Monthly Training Schedules](#) click on the Course Topic/Date).

(Please Note: Registration Links are available two months prior to the class date. So please check back.)

Please see attached for the course descriptions and CEU & TCH information.

Questions: Please contact Natalie Dougherty at ndougherty@jamontgomery.com



2026 MSI-NJCE EXPO

2026 EXPO COURSE DESCRIPTIONS

Excavation, Trenching & Shoring

4 Hours - The types and hazards of excavation and trenches will be reviewed. Topics include an employer assigned Competent Person, soil analysis and the types and characteristics of soil. Equipment and protective systems such as trench boxes and built-in-place shoring will be discussed. This standard applies to all open excavations made in the earth's surface, including trenches that create a hazard to near-by workers.

Training Frequency: Required upon initial assignment and retraining as needed.

Continuing Education Approvals:

CPWM - 2.0 Technical CEU Credits

CPWM - 2.0 Management CEU Credits

Water/Wastewater- 4.0 Safety TCH

Target Audience: Workers with the potential to enter excavations and trenches, including Building & Grounds, Public Works, or Water/Wastewater Utility staffs

Work Zone Safety

4 Hours - Students will review the requirements of the Manual for Uniform Traffic Devices (MUTCD) and discuss how each of these requirement impacts safety for workers and users of the roadway. Proper setup and techniques for flagging will also be covered. Students will use real-world situations to discuss proper traffic control measures.

Training Frequency: Required upon initial assignment and retraining as needed.

Continuing Education Approvals:

CPWM - 2.0 Technical CEU Credits

CPWM - 2.0 Management CEU Credits

Water/Wastewater - 2.0 Safety TCH

Target Audience: Required upon initial assignment and retraining as needed for workers who direct traffic through work zones on public roadways.

Fast Track to Safety (BBP, HazCom /GHS, Fire Safety, and Severe Weather Best Practices)

4 Hours - The course is designed to cover both regulatory and claim-driven topics to help mitigate injuries and accidents in the workplace. The course will cover Lockout/Tagout (Control of Hazardous Energy), Personal Protective Equipment, Ladder Safety, and Severe Weather Best Practices. Participants must attend all 4 hours to receive a certificate of completion.

Training Frequency: Required annual retraining.

Continuing Education Approvals:

CPWM 4.0 Technical CEU Credits

Water/Wastewater 4.0 Safety TCH

Target Audience: Public works, sanitation, utility, new employees, safety coordinators, new employees and supervisors

Practical Leadership - 21 Irrefutable Laws

3 hours - Leadership is about influence and understanding what motivates people. There are numerous programs that study leadership principles, but this program develops your ability to practice leadership strategies on a day-to-day basis. The 21 Irrefutable Laws of Leadership is the cornerstone of this program and the materials provided will help with the practical application of leading and motivating personnel in your organization.

Training Frequency: Upon initial assignment and retraining as needed.

Continuing Education Approvals:

CMFO/CCFO - 3.0 Office Management /Ancillary Subjects CEU Credits

CTC - 3.0 General/Secondary CEU Credits

CPWM - 3.0 Management CEU Credits

RMC - 3.0 Professional Development CEU Credits

QPA - 3.0 Office Admin/General Duties CEU Credits

Target Audience: Supervisors and Management

RESOLUTION NO. 45-26

**BURLINGTON COUNTY INSURANCE COMMISSION
RESOLUTION FOR CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; now, therefore,

BE IT RESOLVED by the Burlington County Insurance Commission, County of Burlington, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed:

CONTRACTS:

LITIGATION: 2953, 9436, 6158, 7621, 3948, 4527, 8570, 6456, 6908

PERSONNEL:

3. It is anticipated at this time that the above subject matter will be made public when the members of the Burlington County Insurance Commission have made final determination.
4. This resolution shall take effect immediately.

ADOPTED by THE BURLINGTON COUNTY INSURANCE COMMISSION at a properly noticed meeting held on June 9, 2026.

ADOPTED:

BY: _____
ASHLEY BUONO, ESQ., CHAIRPERSON

ATTEST:

BY: _____
EVE CULLINAN, VICE CHAIRPERSON

APPENDIX I

MINUTES

**BURLINGTON COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – MAY 12, 2026
Zoom/Mount Holly
10:00 A.M.**

Executive Director called the meeting to order and read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Ashley Buono, Esq.	Present
Eve A. Cullinan	Present
Dina Rocco, Esq.	Present
Erin Kelly, (Alternate)	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
--------------------	--

Claims Services	Qual Lynx Kathy Kissane Dawn Lawson Lisa Gallo
-----------------	--

	Vanguard Claims Administration Sarah Mentzer
--	--

	PERMA Risk Management Services Kerin Drumheiser Shai McLeod
--	---

Attorney	Lenox Law Firm Nicholas J. Repici, Esq.
----------	---

NJCE Underwriting Manager	Conner Strong & Buckelew
---------------------------	--------------------------

Treasurer	Carolyn Havlick
-----------	------------------------

Safety Director	J.A. Montgomery Consulting Glenn Prince
-----------------	---

Employee Benefits	PERMA Risk Management Services Caitlyn Perkins James Rhodes
-------------------	---

	Conner Strong & Buckelew Tammy Brown Ian Dalton
--	---

	Amerihealth Administrators Megan Natale Erin Davidowicz
--	---

	Express Scripts, Inc. Hiteska Patel
--	---

ALSO PRESENT:

Cathy Dodd, PERMA Risk Management Services
Crystal Chuck, PERMA Risk Management Services
Tom Merchel, Conner Strong & Buckelew
Katie Walters, Conner Strong & Buckelew
Jennifer Olson, Hardenbergh Insurance Group
Christina Violetti, Hardenbergh Insurance Group
Tracey Jobes, Bridge Commission

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF MARCH 10, 2026 & APRIL 17, 2026

**MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF MARCH 10,
2026 & APRIL 17, 2026**

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	2 Ayes, 0 Nays, Abstain: Commissioner Rocco

CORRESPONDENCE: NONE

COMMITTEE REPORTS:

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on February 6 via zoom. Mr. Prince advised the next Safety Committee meeting was scheduled for June 5th at 10am, the topics to be discussed will be PEOSH and commonly cited citations. He stated they have been citing public entities around the state. Mr. Prince also advised of upcoming training opportunities and written programs such as crossing guard safety due to some fatalities around the state. Mr. Prince asked if there were any questions and concluded his report.

CLAIMS COMMITTEE: Ms. Drumheiser reported the Claims Committee met on May 5th and reviewed the PARS and SARS that would be presented in closed session today. Ms. Drumheiser concluded her report unless there were any questions.

EXECUTIVE DIRECTOR REPORT:

Executive Director, Brad Stokes, advised he was filling in for Executive Director Joseph Hrubash. He stated Joe was doing well and he sends his best.

CERTIFICATE OF INSURANCE ISSUANCE REPORTS: Executive Director said enclosed in the agenda were copies of the certificate of issuance reports from the NJCE listing the certificates issued for the months of March and April. He advised there were (2) two certificates of insurance issued during the month of March and (4) four in April.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORTS

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	Unanimous

ONLINE DRIVING TRAINING COURSES: Executive Director said a request was received from Tami Granata of the Division of Insurance & Risk Management for an additional 250 usages of the online National Safety Counsel Defensive Driver Course. He advised the cost for 250 usages

was \$6,200 and we were asking the Commissioners to consider approving this as a Commission expense as we have done in the past.

MOTION TO APPROVE THE ONLINE DEFENSIVE DRIVER TRAINING COURSE FOR 250 USAGES FOR A COST OF \$6,200

Moved: Chair Buono
Second: Commissioner Cullinan
Roll Call Vote: 3 Ayes, 0 Nays

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND: Executive Director said the NJCE last met on April 23, 2026. A written summary of the meeting was enclosed in the agenda. He advised the finance committee recommended the establishment of an excess legacy account, the transfer case reserves, an IB&R from years 2010 through 2019. This will make the distribution of dividends more of an efficient process when filing an application with DOBI. He advised that the Board approved those recommendations and that the NJCE was scheduled to meet again on Friday, June 26, 2026 at 9:30 a.m. Executive Director advised contracts with the Fund cybersecurity and claims administrator expires within the next few months, the Fund office will coordinate the issuance of procuring those services with the Fund attorney and QPA. He said various committees submitted their reports to the Board and the next meeting was scheduled for June 26th via Zoom.

BCIC FINANCIAL FAST TRACK: Enclosed in the agenda was a copy of the Financial Fast Track for the month of February. Executive Director said as of February 28, 2026 there was a slight increase of surplus, \$47,000 bringing the statutory surplus to \$2,617,040. Line 10 of the report, "Investment in Joint Venture" is the Burlington County Insurance Commission's share of the equity in the NJCE. BCIC's equity in the NJCE is \$1,792,766. The cash amount is \$5,063,459.

NJCE PROPERTY AND CASUALTY FINANCIAL FAST TRACK: Executive Director said enclosed in the agenda was a copy of the NJCE Financial Fast Track Report for the month of February. As of February 28, 2026 the NJCE has a surplus of \$17,938,022. Line 7 of the report, "Dividend" represents the dividend figure released by the NJCE of \$7,207,551. The cash amount is \$31,199,182. Executive Director advised the February report case reserves increased by over \$1.1 million due to property claims from January and February.

2026 PROPERTY & CASUALTY ASSESSMENTS: Executive Director said all member entities paid the March assessment payment, and he thanked members for getting their payments in, in a timely manner. He advised the second assessment payment is due on May 15, 2026.

CLAIM TRACKING REPORTS: Executive Director said enclosed in the agenda was the Claim Tracking Reports. He said the report showed 15 more open claims this month than the prior. He advised 8 of those were workers compensation and 6 were general liability.

Executive Director reviewed the Loss Ratio report which was included in the agenda. He said the Actuary targeted the Fund at 3.2% and the fund came in at 6% due to property and workers compensation claims.

2026 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR: Executive Director reported on the success of the 16th Annual Education Seminar which was held virtually again this year. He said the two sessions were conducted, both of which were well attended. Executive Director advised the seminar qualified for Continuing Education Credits and certificates are expected to be issued within 30 days. If you have not received your credits, please contact the Fund Office.

Copies of the Power Point presentations are available upon request from the Fund Office. Chair Buono thanked Ms. Ghani for sending over the presentation as it was very helpful.

2026 NEW JERSEY ASSOCIATION OF COUNTIES CONFERENCE: Executive Director discussed the 75th Annual Conference which was held at Caesar's in Atlantic City from May 6th through May 8th. He said the New Jersey Counties Excess Joint Insurance Fund exhibited at the conference. Ed Cooney, NJCE Underwriting Manager, delivered a presentation on Cybersecurity Strategy for County Government. Executive Director said Joe DiBella did a fantastic job presenting an informative presentation for the HIFs.

NJCE CLAIMS SUMMIT & COVERAGE REVIEW: Executive Director said PERMA Claims and the NJCE Underwriting Manager held a TPA summit at Conner Strong & Buckelew's Headquarters in Camden on April 8th for local affiliated Insurance Commission Claims Administrators to outline 2026 coverage changes and discuss best practices. Ms. Drumheiser reported that they went over coverage overview, changes to the excess lines of coverage, file handling, claim maintenance, reporting requirements, and financial reporting. She said it was well attended with a lot of representatives from Qual-Lynx and thanked everyone for their attendance. She said next year they plan to hold virtual sessions. Executive Director asked if anyone had any questions and concluded his report.

Executive Director's Report Made Part of Minutes

EXECUTIVE DIRECTOR'S REPORT - BENEFITS

Health Benefits Minutes

FINANCIAL FAST TRACK – Ms. Perkins reviewed the January Fast Track, noting a minor surplus deficit for the month, largely contributed to the Incurred But Not Reported (IBNR) conservative figure that was added to the budget due to all the health market challenges that we have been experiencing. She explained the full IBNR number is booked in January then dwindles down as the year goes on. She did highlight that the claims are stable and running under budget and expects to see some positive Fast Tracks in the future.

ANNUAL COBRA REMITTANCE AND RECONCILIATION – Ms. Perkins noted that WEX transitioned to a new platform in July of 2025 where the COBRA reporting has changed. Due to this change, we have been working with the PERMA accounting department and the County to provide the COBRA remittance reports so she can review. Once that is processed, we will be able to work on the 2025 Fund Year reconciliation.

Ms. Brown reviewed the following items in the Program Manager's report:

UTILIZATION HIGHLIGHTS– Ms. Brown noted the data is analyzing the first quarter of 2026. She reported the medical utilization continues to remain steady in 2026, which is consistent with the Executive Director reported. She confirmed the top five diagnosis have not changed and continues to drive 40% of total spend, but that 95% of paid claims are in-network. Regarding pharmacy utilization, Ms. Brown highlighted that diabetes, and inflammatory conditions drive almost 50% of the spend for the top five indications. She noted we continue to analyze the utilization relating to increasing of specialty medications.

2026 WELLNESS INITIATIVES UPDATE – Ms. Brown reported that her team has been

collaborating with the County on the upcoming Health Fair. They have been working with Health Measures, a firm that developed a proposal covering various wellness initiatives to be featured at the event. The date is still being finalized, with the week of July 27th as the target. She emphasized that the Health Fair is intended to be educational in nature, with a focus on fostering a growth mindset among attendees.

Commissioner Cullinan noted that her only directive had been to host the Health Fair at Westampton, and she observed that Virtua, the Commission's primary provider, was not listed as a participant. Ms. Brown confirmed that her team is actively working to engage Virtua, recognizing them as a strong partner, but may need assistance obtaining the appropriate contact information.

JULY 1ST FORMULARY CHANGE – Ms. Brown provided an update regarding the National Preferred Formulary, stating that Farmiga, which is a medication used to manage Type 2 Diabetes, will be excluded. She noted there are nineteen members that will be impacted, and communications have been released the first week of May to these members to provide them with enough notice.

In response to Commissioner Cullinan, Ms. Patel from Express Scripts stated there is a committee of Pharmacists and Physicians who review the drugs from a cost and clinical perspective to determine which drugs should be excluded. It was discussed that any changes in the formulary do not occur mid-year.

2025 PERFORMANCE GUARANTEE RESULTS – Ms. Brown reported the only one guarantee in the metrics that was not met, noting the ID cards did not go out timely, so there will be a credit on the next AmeriHealth bill for the May invoice.

Commissioner Cullinan requested a formulary be sent out electronically.

Third Party Administrator- Medical AmeriHealth Administrators

Ms. Natale reviewed the AmeriHealth report included in the agenda for the months of February and March 2026, noting the per employee average for 2026 so far is \$1,532.07. She noted there were six high-cost claimants that totaled \$405,162. Ms. Natale reviewed the additional ancillary reports, which include top facilities and performance guarantees.

In response to Commissioner Cullinan, Ms. Natale noted that in January there typically is a delay in the claims so there may be a lower per employee per month payment.

Prescription Benefits Manager Express Scripts

Ms. Patel reviewed the report on the agenda, comparing the first quarter of 2026 to 2025, noting there was an increase of 22.9% change plan cost per member per month. Regarding the top indications, she noted the utilization of Inflammatory Conditions increased and with the exclusion of Humira, there have been a lot of members moving to other brand name medications rather than the biosimilar medications. Within the top drug report, she noted there are ten out of the twenty-five listed are related to the indication of Inflammatory Conditions.

TREASURER REPORT: Ms. Havlick referred to the Bills Lists which were included in the agenda. Ms. Havlick advised she reviewed and everything was in order. Ms. Havlick said she would mail the checks today and was recommending approval of Resolutions 35-26, 36-26, 37-26 and 38-26.

**MOTION TO APPROVE RESOLUTION 35-26, APRIL P&C BILLS LIST,
RESOLUTION 36-26 APRIL HIF BILLS LIST, RESOLUTION 37-26 MAY P&C
BILLS LIST AND RESOLUTION 38-26 MAY HIF BILLS LIST**

Moved:	Chair Buono
Second:	Commissioner Cullinan
Roll Call Vote:	3 Ayes, 0 Nays

ATTORNEY: Mr. Repici said he did not have a report for open but would have a quick report for closed session.

CLAIMS ADMINISTRATOR: Ms. Gallo reported on the medical savings summary stating they processed 679 bills as of April with 96% network utilization. Ms. Gallo advised the total charges were \$460,194.01 and Qual Care was able to reduce those payments to \$179,378.89 with a network savings of \$280,815.12 or 61% savings. Ms. Gallo said the next report was your savings by Specialty for the months of March and April and noted the hospital had the highest charges of \$94,846.41, QualCare was able to reduce payments and save 67% from the total charges. Physical Therapy came in with the second highest charge and bill count, QualCare was able to save 72% on those bills. Behavioral Health has a claim being treated in and out of network, but they are working with QualCare and were still able to save 61% on those bills. Ms. Gallo said she will be heavily monitoring the charges and utilization of Neuropathic Pain Management. Chair Buono made note it seems as the month of April is the outlier as she noticed the network utilization for the month was 92% in 2026 and 88% in 2025. Ms. Gallo reported on the claims report by claim type stating year to date we have received 9 indemnity claims, 64 medical only claims, 26 record only claims for a total 99 claims. Ms. Gallo concluded her report unless there were any questions.

NJCE SAFETY DIRECTOR: Mr. Prince referred to a copy of the Safety Director Report which was included in the agenda. Mr. Prince said the report included all risk control and safety activities conducted during March through May. He said enclosed in the agenda was a flyer for the leadership academy and advised that open enrollment begins on 6/1/2026 with a 7/1/2026 start date for those who wish to participate in the program. Mr. Prince said those who participate get 2 years to complete the required elective curriculum, and at completion they will receive a plaque. Mr. Prince reported all training opportunities were available through July 31st and have been added to the NJCE website. Mr. Prince referred to the information on the 2026 MSI-NJCE Expo which was included in the agenda and noted on September 16th there was a session scheduled for The Burlington County Emergency Training Center.

Mr. Prince said he contacted Gal Lavid from the parks department and said they were working offline to find different programs to accommodate as requested. Chair Buono requested the loss control visit for the Board of Social Services and Public Safety. Mr. Prince made note that his visit to Board of Social Services was limited to a workstation assessment and not the entire building, he made minor recommendations. In response to the Chair's inquiry, Ms. Dodd advised the Board of Social Services was a member entity of the Commission for all lines of coverage.

Mr. Prince concluded his report unless there were any questions.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Chair Buono asked if there was anyone from the public that wanted to make a comment.

MOTION TO OPEN THE MEETING TO THE PUBLIC

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chair Buono read Resolution 39-26 Resolution for Closed Session and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4012) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 39-26 FOR CLOSED SESSION

Moved:	Commissioner Cullinan
Second:	Chair Buono
Vote:	3 Ayes, 0 Nays

Upon returning to open session, Chair Buono said she would make a motion.

MOTION TO APPROVE THE PARS AND SARS AS DISCUSSED IN CLOSED

Moved:	Chair Buono
Second:	Commissioner Cullinan
Roll Call Vote:	3 Ayes, 0 Nays

**MOTION TO REOPEN THE GENERAL LIABILITY ATTORNEY POOL AND
AUTHORIZATION TO ISSUE AN RFP**

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

Chair Buono said the next meeting was scheduled for June 9 at 10:00 a.m.

MOTION TO ADJOURN:

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED 10:52 A.M.

Minutes prepared by:
Crystal Chuck, Assisting Secretary
Caitlin Perkins, Benefits

BURLINGTON COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – June 1, 2026, Zoom
9:30 A.M.

Chair Buono called the meeting to order and read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Ashley Buono, Esq.	Present
Eve A. Cullinan	Present
Dina Rocco, Esq.	Present
Erin Kelly, (Alternate)	Excused

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
--------------------	---

Claims Services	Qual Lynx
-----------------	-----------

Vanguard Claims Administration

PERMA Risk Management Services
Shai McLeod

Attorney	Lenox Law Firm Nicholas Repici, Esq.
----------	--

NJCE Underwriting Manager	Conner Strong & Buckelew
---------------------------	--------------------------

Treasurer

Safety Director	J.A. Montgomery Consulting
-----------------	----------------------------

ALSO PRESENT:

Cathy Dodd, PERMA Risk Management Services

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: Chair Buono asked if there was anyone from the public that wanted to make a comment.

MOTION TO OPEN THE MEETING TO THE PUBLIC

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

EXECUTIVE DIRECTOR REPORT: Executive Director reported there were two items to discuss in Executive Session today. Executive Director advised an RFQ was issued to expand the General Liability Defense Law Firms, and the response would be discussed. Executive Director said the second item was a request the Fund Office received from Mr. Tabakin of the Weiner Law Group.

CLOSED SESSION: Chair Buono read Resolution 40-26, Resolution for Closed Session and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 40-26 FOR CLOSED SESSION

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote	3 Ayes, 0 Nays

Upon returning to open session, Chair Buono said she would make a motion to approve Resolution 41-26 and 42-26.

MOTION TO APPROVE RESOLUTION 41-26 AND 42-26

Moved:	Chair Buono
Second:	Commissioner Cullinan
Roll Call Vote	3 Ayes, 0 Nays

Chair Buono said she wanted to thank everybody for attending the meeting this morning even though we were meeting next week and appreciated everybody's willingness and ability to move their schedules to attend.

MOTION TO ADJOURN:

Moved:	Chair Buono
Second:	Commissioner Cullinan
Vote:	3 Ayes, 0 Nays

MEETING ADJOURNED 9:40 A.M.

Minutes prepared by: Cathy Dodd, Assisting Secretary