**BURLINGTON COUNTY INSURANCE COMMISSION**

**REPORT ON AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEARS ENDED**

**DECEMBER 31, 2017 AND 2016**

BOWMAN & COMPANY LLP
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

# BURLINGTON COUNTY INSURANCE COMMISSION

## TABLE OF CONTENTS


| | | Page No. |
|---|---|---|
| | Independent Auditor's Report | 1 |
| | Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards – Independent Auditor's Report | 4 |
| | Management's Discussion and Analysis | 6 |
| | Financial Statements | |
| Exhibit A-1 | Comparative Statements of Net Position | 9 |
| Exhibit A-2 | Comparative Statements of Revenues, Expenses and Changes in Net Position | 10 |
| Exhibit A-3 | Comparative Statements of Cash Flows | 11 |
| | Notes to Financial Statements | 12 |
| | Required Supplementary Information | |
| Schedule 1 | Reconciliation of Property and Casualty Claims Liabilities by Coverage | 24 |
| Schedule 1A | Reconciliation of Health Claims Liabilities by Coverage | 25 |
| Schedule 2 | Six-Year Property and Casualty Claims Development Information | 26 |
| Schedule 2A | Three-Year Health Claims Development Information | 27 |
| | Supplementary Information | |
| Schedule B | Statement of Fund Year Property and Casualty Account Operating Results Analysis | 29 |
| Schedule C | Statement of Fund Year Property and Casualty Claims Analysis | 35 |
| Schedule D | Statement of Fund Year Health Coverage Operating Results Analysis | 41 |
| Schedule E | Statement of Fund Year Property and Casualty Program Summary | 44 |
| | Schedule of Findings and Recommendations | |
| | Schedule of Findings and Recommendations | 51 |
| | Schedule of Financial Statement Findings | 51 |
| | Summary Schedule of Prior Year Audit Findings as Prepared by Management | 51 |
| | Appreciation | 51 |

# INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Burlington County Insurance Commission
9 Campus Drive
Suite 216
Parsippany, NJ 07054

## Report on the Financial Statements

We have audited the accompanying financial statements of the Burlington County Insurance Commission (the "Commission"), a component unit of Burlington County, New Jersey as of and for the years ended December 31, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

601 White Horse Road | Voorhees, NJ 08043 | P 856.435.6200 | F 856.435.0440 | www.bowmanllp.com

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Commission as of December 31, 2017 and 2016 and the changes in its financial position and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Commission's basic financial statements. The accompanying supplementary schedules as listed in the table of contents are not a required part of the basic financial statements and are presented for purposes of additional analysis. The accompanying supplementary schedules listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Board of Commissioners
Burlington County Insurance Commission

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated October 4, 2018 on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Commission's internal control over financial reporting and compliance.

Respectfully Submitted,

Bowman & Company LLP

Bowman & Company LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
October 4, 2018

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

Board of Commissioners
Burlington County Insurance Commission
9 Campus Drive
Suite 216
Parsippany, NJ 07054

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the Burlington County Insurance Commission (the "Commission"), a component unit of Burlington County, New Jersey as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated October 4, 2018.

***Internal Control Over Financial Reporting***

In planning and performing our audit, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Commissioners
Burlington County Insurance Commission

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

Bowman & Company LLP

Bowman & Company LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
October 4, 2018

# BURLINGTON COUNTY INSURANCE COMMISSION

## Management's Discussion and Analysis - Unaudited

This section of the annual financial report of the Burlington County Insurance Commission (the "Commission") presents a discussion and analysis of the financial performance of the Commission for the years ended December 31, 2017, 2016 and 2015. Please read it in conjunction with the basic financial statements that follow this section.

## Overview of Basic Financial Statements

The Commission's basic financial statements are prepared on the basis of accounting principles generally accepted in the United States of America for governmental entities and insurance enterprises where applicable. The primary purpose of the Commission is to provide property and casualty, employee health and prescription insurance coverages for Burlington County Proper and its' inter-agencies that are members of the Commission. The Commission maintains separate enterprise funds by incurred years and line of coverage. The basic financial statements are presented on an accrual basis of accounting. The three basic financial statements presented are as follows:

Comparative Statements of Net Position – This statement presents information reflecting the Commission's assets, liabilities, and net position. Net position represents the amount of total assets less total liabilities.

Comparative Statements of Revenues, Expenses, and Changes in Net Position – This statement reflects the Commission's operating revenues and expenses, as well as non-operating items during the reporting period. The change in net position for an enterprise fund is similar to net profit or loss for any other insurance company.

Comparative Statements of Cash Flows – The comparative statements of cash flows is presented on the direct method of reporting, which reflects cash flows from operating and investing activities. Cash collections and payments are reflected in this statement to arrive at the net increase or decrease in cash for the year.

## Financial Highlights

The following tables summarize the net position and results of operations for the Commission as of and for the years ended December 31, 2017, 2016 and 2015:

| Summary Statements of Net Position | | | | 2017 to 2016 Change | |
|---|---|---|---|---|---|
| | 12/31/2017 | 12/31/2016 | 12/31/2015 | Amount | Percentage |
| Assets | | | | | |
| Cash & Cash Equivalents | $ 3,970,677 | $ 4,750,744 | $ 4,434,885 | $ (780,067) | -16.4% |
| Contributions Receivable | 6,402,433 | 5,108,968 | 5,365,857 | 1,293,465 | 25.3% |
| Reimbursements Receivable | 748,472 | 623,989 | 603,018 | 124,483 | 19.9% |
| Investment in Joint Venture | 964,967 | 682,459 | 445,003 | 282,508 | 41.4% |
| Other Assets | 674,231 | 279,279 | 50,636 | 394,952 | 141.4% |
| Total Assets | 12,760,780 | 11,445,439 | 10,899,399 | 1,315,341 | 11.5% |
| Liabilities, Reserves & Net Position | | | | | |
| Liabilities | | | | | |
| Loss Reserves | 10,221,563 | 10,516,169 | 9,197,577 | (294,606) | -2.8% |
| Other Liabilities | 127,883 | 146,179 | 222,294 | (18,296) | -12.5% |
| Total Liabilities | 10,349,446 | 10,662,348 | 9,419,871 | (312,902) | -2.9% |
| Net Position - Unrestricted | $ 2,411,334 | $ 783,091 | $ 1,479,528 | $ 1,628,243 | 207.9% |

| Summary Statements of Revenues, Expenditures, and Changes in Net Position | | | | 2017 to 2016 Change | |
|---|---|---|---|---|---|
| | 12/31/2017 | 12/31/2016 | 12/31/2015 | Amount | Percentage |
| Operating Revenue | | | | | |
| Regular Contributions & Other Income | $ 52,168,355 | $45,719,664 | $ 24,257,584 | $ 6,448,691 | 14.1% |
| Operating Expenses: | | | | | |
| Provision for Claims and | | | | | |
| Claims Adjustment Expense | 43,809,613 | 40,118,783 | 19,594,192 | 3,690,830 | 9.2% |
| Premium for Excess Insurance | 4,265,056 | 3,877,074 | 2,662,873 | 387,982 | 10.0% |
| Administrative and Operating Expenses | 2,794,467 | 2,688,523 | 1,500,057 | 105,944 | 3.9% |
| Total Operating Expenses | 50,869,136 | 46,684,380 | 23,757,122 | 4,184,756 | 9.0% |
| Operating Income (Loss) | 1,299,219 | (964,716) | 500,462 | 2,263,935 | 234.7% |
| Non-Operating Revenue: | | | | | |
| Investment Income | 46,516 | 30,823 | 29,281 | 15,693 | 50.9% |
| Change in Investment in Joint Venture | 282,508 | 237,456 | 9,868 | 45,052 | 19.0% |
| Total Non-Operating Revenue | 329,024 | 268,279 | 39,149 | 60,745 | 22.6% |
| Return of Surplus | - | - | - | - | 0.0% |
| Change In Net Position | $ 1,628,243 | $ (696,437) | $ 539,611 | $ 2,324,680 | 333.8% |

## Financial Highlights Continued

On November 23, 2011, the Burlington County Board of Chosen Freeholders adopted a resolution, which authorized the establishment of the Burlington County Insurance Commission. The Commission was established under N.J.S.A. 40A:10-6, which authorizes a governing body of any local unit to establish an Insurance Commission for the purposes provided by law. This was based on the County's determination that cost savings and efficiencies can be achieved if the County Proper and its inter-agencies share the cost of insurance, claim management and services, a safety and loss control program and consolidation of insurance policies.

The Burlington County Insurance Commission offers property & casualty, health and prescription coverage to its members. The Commission's total assets at the end of the sixth year of operations were $12,760,780 and total liabilities and reserves were $10,349,446 resulting in a surplus in unrestricted net position of $2,441,334. The Investment in Joint Ventures represents the Commission's share of net position in the New Jersey Counties Excess Joint Insurance Fund.

Insurance premiums included the assessment paid to the New Jersey Counties Excess Joint Insurance Fund (the "Fund") in the amount of $1,781,595. The Fund is a cost sharing excess fund that assumes risk on behalf of the Commission and the other members of that Fund, the Atlantic County Insurance Commission, Camden County Insurance Commission, Cumberland County Insurance Commission, Gloucester County Insurance Commission, Hudson County, Mercer County Insurance Fund Commission, Ocean County, Salem County Insurance Fund Commission and Union County.

In 2017, investment income was $46,516 during the reporting period.

## Economic Conditions

The future financial position of the Commission will be impacted by trends in medical costs, which affect workers compensation costs. The Commission will attempt to offset these trends by reducing accident frequency and severity, and by streamlining claims processing and management.

## Contacting the Fund's Management

This financial report is designed to provide the Burlington County Insurance Commission members and the Division of Local Government Services, Department of Community Affairs, State of New Jersey with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Executive Director of the Burlington County Insurance Commission office located at 9 Campus Drive, Suite 216, Parsippany, New Jersey 07054 or by phone at (201) 881-7632.

Exhibit A-1

BURLINGTON COUNTY INSURANCE COMMISSION
COMPARATIVE STATEMENTS OF NET POSITION
AS OF DECEMBER 31, 2017 AND 2016

| | 2017 | | | 2016 | | |
|---|---|---|---|---|---|---|
| | Total | Property & Casualty | Health | Total | Property & Casualty | Health |
| **ASSETS** | | | | | | |
| Cash and Cash Equivalents | $ 3,970,677 | $ 3,613,908 | $ 356,769 | $ 4,750,744 | $ 3,730,731 | $ 1,020,013 |
| Contributions Receivable | 6,402,433 | | 6,402,433 | 5,108,968 | 4,748 | 5,104,220 |
| Excess Insurance Receivable | 660,981 | | 660,981 | 271,779 | | 271,779 |
| Prepaid Expenses | 13,250 | 13,250 | | - | | |
| Escrow Payment | - | | | 7,500 | 7,500 | |
| Reimbursement Receivable | 748,472 | 748,472 | | 623,989 | 623,989 | |
| Investment in Joint Venture | 964,967 | 964,967 | | 682,459 | 682,459 | |
| Total Assets | 12,760,780 | 5,340,597 | 7,420,183 | 11,445,439 | 5,049,427 | 6,396,012 |
| **LIABILITIES AND RESERVES** | | | | | | |
| Liabilities: | | | | | | |
| Accrued Administrative Expenses | 41,318 | 7,177 | 34,141 | 32,584 | 17,584 | 15,000 |
| Excess Insurance Payable | 86,565 | | 86,565 | 113,595 | 4,465 | 109,130 |
| Total Liabilities | 127,883 | 7,177 | 120,706 | 146,179 | 22,049 | 124,130 |
| Claims Reserves: | | | | | | |
| Case Reserves | 4,023,305 | 4,023,305 | | 3,407,852 | 3,407,852 | |
| IBNR Reserves | 6,337,427 | 1,947,277 | 4,390,150 | 7,234,324 | 2,066,654 | 5,167,670 |
| Less Reserve Discount | (139,169) | (139,169) | | (126,007) | (126,007) | |
| Total Reserves | 10,221,563 | 5,831,413 | 4,390,150 | 10,516,169 | 5,348,499 | 5,167,670 |
| Total Liabilities and Reserves | 10,349,446 | 5,838,590 | 4,510,856 | 10,662,348 | 5,370,548 | 5,291,800 |
| **NET POSITION** | | | | | | |
| Unrestricted (Deficit) | $ 2,411,334 | $ (497,993) | $ 2,909,327 | $ 783,091 | $ (321,121) | $ 1,104,212 |

The accompanying Notes to Financial Statements are an integral part of this statement.

Exhibit A-2

BURLINGTON COUNTY INSURANCE COMMISSION
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

| | 2017 | | | 2016 | | |
|---|---|---|---|---|---|---|
| | Total | Property & Casualty | Health | Total | Property & Casualty | Health |
| Operating Revenues: | | | | | | |
| Regular Contributions | $ 51,784,562 | $ 4,578,989 | $ 47,205,573 | $ 45,719,664 | $ 4,492,611 | $ 41,227,053 |
| Employee Contributions | 383,793 | | 383,793 | - | | |
| Total Operating Revenues | 52,168,355 | 4,578,989 | 47,589,366 | 45,719,664 | 4,492,611 | 41,227,053 |
| Operating Expenses: | | | | | | |
| Provision for Claims and | | | | | | |
| Claims Adjustment Expenses | 43,809,613 | 2,956,874 | 40,852,739 | 40,118,783 | 4,038,204 | 36,080,579 |
| Premium for Excess Insurance | 4,265,056 | 1,781,595 | 2,483,461 | 3,877,074 | 1,822,041 | 2,055,033 |
| Administrative Expenses: | | | | | | |
| Actuary | 42,273 | 7,273 | 35,000 | 42,130 | 7,130 | 35,000 |
| Affordable Care Act Taxes | 10,152 | | 10,152 | 123,579 | | 123,579 |
| Attorney | 9,200 | 9,200 | | 13,880 | 13,880 | |
| Auditor | 24,673 | 9,673 | 15,000 | 21,346 | 6,346 | 15,000 |
| Claims Administrator | 999,432 | 112,200 | 887,232 | 950,385 | 110,000 | 840,385 |
| Data Analysis System | 15,000 | | 15,000 | | | |
| Fund Administrator | 495,121 | 177,815 | 317,306 | 465,113 | 174,328 | 290,785 |
| Miscellaneous Expenses | 18,080 | 7,474 | 10,606 | 7,536 | 2,490 | 5,046 |
| Program Manager | 902,904 | | 902,904 | 805,712 | | 805,712 |
| Risk Management Consultants | 7,666 | 7,666 | | 7,666 | 7,666 | |
| Stop Loss Commission | 269,966 | | 269,966 | 251,176 | | 251,176 |
| Total Operating Expenses | 50,869,136 | 5,069,770 | 45,799,366 | 46,684,380 | 6,182,085 | 40,502,295 |
| Operating Income (Loss) | 1,299,219 | (490,781) | 1,790,000 | (964,716) | (1,689,474) | 724,758 |
| Non-Operating Revenue: | | | | | | |
| Change in Investment in Joint Venture | 282,508 | 282,508 | | 237,456 | 237,456 | |
| Investment Income | 46,516 | 31,401 | 15,115 | 30,823 | 24,614 | 6,209 |
| Total Non-Operating Revenue | 329,024 | 313,909 | 15,115 | 268,279 | 262,070 | 6,209 |
| Change in Net Position | 1,628,243 | (176,872) | 1,805,115 | (696,437) | (1,427,404) | 730,967 |
| Net Position - Beginning | 783,091 | (321,121) | 1,104,212 | 1,479,528 | 1,106,283 | 373,245 |
| Return of Surplus | - | - | - | - | - | - |
| Net Position - Ending | $ 2,411,334 | $ (497,993) | $ 2,909,327 | $ 783,091 | $ (321,121) | $ 1,104,212 |

The accompanying Notes to Financial Statements are an integral part of this statement.

Exhibit A-3

BURLINGTON COUNTY INSURANCE COMMISSION
COMPARATIVE STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016

| | 2017 | | | 2016 | | |
|---|---|---|---|---|---|---|
| | Total | Property & Casualty | Health | Total | Property & Casualty | Health |
| Cash Flows from Operating Activities: | | | | | | |
| Receipts from Regular Contributions | $ 50,491,097 | $ 4,583,737 | $ 45,907,360 | $ 45,976,553 | $ 4,483,618 | $ 41,492,935 |
| Receipts from Employee Contributions | 383,793 | | 383,793 | - | | |
| Payments for Claims | (44,485,921) | (2,466,460) | (42,019,461) | (39,028,834) | (2,745,964) | (36,282,870) |
| Payments for Insurance Premiums | (4,305,336) | (1,799,310) | (2,506,026) | (3,803,479) | (1,857,576) | (1,945,903) |
| Payments to Professionals and Suppliers | (2,910,216) | (466,191) | (2,444,025) | (2,859,204) | (344,091) | (2,515,113) |
| Net Cash Flows Provided by (Used in) Operating Activities | (826,583) | (148,224) | (678,359) | 285,036 | (464,013) | 749,049 |
| Cash Flows Provided by Investing Activities: | | | | | | |
| Investment Income | 46,516 | 31,401 | 15,115 | 30,823 | 24,614 | 6,209 |
| Net Increase (Decrease) in Cash and Cash Equivalents | (780,067) | (116,823) | (663,244) | 315,859 | (439,399) | 755,258 |
| Cash and Cash Equivalents - Beginning of Year | 4,750,744 | 3,730,731 | 1,020,013 | 4,434,885 | 4,170,130 | 264,755 |
| Cash and Cash Equivalents - End of Year | $ 3,970,677 | $ 3,613,908 | $ 356,769 | $ 4,750,744 | $ 3,730,731 | $ 1,020,013 |
| Reconciliation of Operating Income (Loss) to Cash Flows From Operating Activities: | | | | | | |
| Operating Income (Loss) | $ 1,299,219 | $ (490,781) | $ 1,790,000 | $ (964,716) | $ (1,689,474) | $ 724,758 |
| Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operating Activities: | | | | | | |
| Changes in Assets and Liabilities: | | | | | | |
| Contributions Receivable | (1,293,465) | 4,748 | (1,298,213) | 256,889 | (8,993) | 265,882 |
| Prepaid Expenses | (13,250) | (13,250) | | - | | |
| Excess Insurance Receivable | (389,202) | | (389,202) | (221,143) | | (221,143) |
| Escrow Payment | 7,500 | 7,500 | | (7,500) | (7,500) | |
| Reimbursement Receivable | (124,483) | (124,483) | | (20,971) | (20,971) | |
| Accrued Administrative Expenses | 8,734 | (10,407) | 19,141 | (149,710) | (1,280) | (148,430) |
| Excess Insurance Payable | (27,030) | (4,465) | (22,565) | 73,595 | (35,535) | 109,130 |
| Claims Reserves | (294,606) | 482,914 | (777,520) | 1,318,592 | 1,299,740 | 18,852 |
| Net Cash Flows Provided by (Used in) Operating Activities | $ (826,583) | $ (148,224) | $ (678,359) | $ 285,036 | $ (464,013) | $ 749,049 |
| Supplemental Disclosure - Noncash Activity: | | | | | | |
| Change in Investment in Joint Venture | $ 282,508 | $ 282,508 | | $ 237,456 | $ 237,456 | |

The accompanying Notes to Financial Statements are an integral part of this statement.

## BURLINGTON COUNTY INSURANCE COMMISSION
## NOTES TO FINANCIAL STATEMENTS

### Note 1: ORGANIZATION AND DESCRIPTION OF THE COMMISSION

On November 23, 2011, the Burlington County Insurance Commission (the "Commission") was formed in accordance with P.L. 1992, C.51, entitled "An Act Concerning Insurance Funds for Local Units of Government", and supplementing Chapter 10 of Title 40A:10-6. The Commission is operated in accordance with regulations of the Division of Local Government Services, Department of Community Affairs, State of New Jersey for the purpose of securing significant savings in insurance cost as well as providing stability in coverage.

The Board of Commissioners of the Commission may approve subsequent membership by a majority vote of the Commissioners or may terminate any member by a majority vote, after proper notice has been given. Early terminations require prior approval by the Commissioners.

During 2017, members of the Commission included Burlington County, Burlington County Bridge Commission, and Burlington County Board of Social Services.

All members' assessments, including a reserve for contingencies, are based on annual actuarial assumptions determined by the Commission's Actuary. The Commissioners may order additional assessments to supplement the Commission's claim, loss retention or administrative accounts to assure the payment of the Commission's obligations.

The Commission offers the following property and casualty coverage to its members:

Workers' Compensation including Employers' Liability (WC).
General Liability other than motor vehicles (GL).
Property damage other than motor vehicles (PR).
Automobile Liability (AL).

Effective July 1, 2015, the Commission offers the following health coverages to its members:

Medical
Prescription

Through membership in the New Jersey Counties Excess Joint Insurance Fund (the "NJCEJIF"), the Commission offers the following ancillary insurance coverage to its members:

Crime
Pollution Liability
Medical Professional Liability
Employed Lawyers Liability

The Commission provides coverage on a self-insured basis and secures excess insurance through membership in the NJCEJIF for WC, GL and AL in a form and an amount from an insurance company acceptable to the Commissioner of Insurance. Insurance coverage is also provided by Lloyds for Public Officials Liability and Employment Practices Liability (POL/EPL) in excess of Burlington County's self-insured retention of $500,000.

## Note 1: ORGANIZATION AND DESCRIPTION OF THE FUND (CONT'D)

The Commission provides coverage on a self-insured basis and secures excess insurance in a form and an amount from an insurance company acceptable to the Commissioner of Insurance.

PROPERTY AND CASUALTY INSURANCE

The limits of Commission liability per occurrence for property and casualty coverages net of member entity deductibles for 2017 were as follows:

| | |
|---|---|
| Property | $100,000 |
| Auto | $250,000 |
| General Liability | $250,000 |
| Workers Compensation | $300,000 |

Coverage in excess of the Commission's retention limits is provided through the Commission's membership in the New Jersey Counties Excess Joint Insurance Fund.

HEALTH INSURANCE

The limits of liability under the various health coverages for 2017 were as follows:

| Limits | Description |
|---|---|

I. Fund's Self-Insured Retained Limit of Liability

A. Specific limit – With the exception of six specific enrolled participants, the specific excess limit is $250,000 per enrolled participant per reinsurance policy year. The specific excess limit for the six remaining participants is $350,000 and $475,000.

B. Aggregate limit of liability – Is based on the aggregate factors multiplied by the participant census, which totaled $54,021,548 for the plan year.

II. Excess Insurers' Limit of Liability

| | |
|---|---|
| A. $ unlimited | Reimbursement in excess of the Fund's specific S.I.R. |
| B. $1,000,000 | Reimbursement in excess of the Fund's aggregate S.I.R. |

Health Insurance Coverage Notes:

1. "Health Insurance" means health insurance as defined pursuant to NJSA 17B:17-4 or service benefits as provided by health service corporations, hospital service corporations or medical service corporations authorized to do business in the state.

2. "Incurred Claims" means claims, which occur during a Fund year, including claims paid during a later period. The exact definition of "Incurred Claims" or any similar term is the definition used in the excess insurance policy purchased by the Fund.

3. The Fund's reinsurance agreement for the year 2017 was with Standard Security Life Insurance Company of New York. The agreement is on a 12/15 month exposure period covering claims incurred during the twelve-month policy period July 1, 2016 to June 30, 2017.

## Note 1: ORGANIZATION AND DESCRIPTION OF THE FUND (CONT'D)

Health Insurance Coverage Notes (Cont'd):

4. Open enrollment for participating employees is offered on December 1st.

5. Medical coverage consists of each participating member's individual medical benefits plan.

6. Medicare provides secondary coverage for eligible active employees and primary coverage for eligible Medicare participants.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant policies followed by the Commission in the preparation of the accompanying financial statements:

### Component Unit

In evaluating how to define the Fund for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB Statements No. 14, *The Financial Reporting Entity,* as amended by GASB Statement No. 39, *Determining Whether Certain Organizations are Component Units*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus - an amendment of GASB Statements No. 14 and No. 34, and GASB Statement No. 80, Blending Requirements for Certain Component Units – an amendment of GASB Statement No. 14*. Blended component units, although legally separate entities, are in-substance part of the primary entity's operations. Each discretely presented component unit would be or is reported in a separate column in the financial statements to emphasize that it is legally separate from the primary entity.

The basic-but not the only-criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the primary entity.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the primary entity is able to exercise oversight responsibilities. Finally, the nature and significance of a potential component unit to the primary entity could warrant its inclusion within the reporting entity.

Based upon the application of these criteria the Commission has no component units and is a component unit of Burlington County, New Jersey.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### Basis of Presentation

The financial statements of the Commission have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

### Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Enterprise funds are accounted for using the accrual basis of accounting.

**Revenues - Exchange and Non-Exchange Transactions -** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. Member Assessments are recognized as revenue at the time of assessment.

**Expenses -** On the accrual basis of accounting, expenses are recognized at the time they are incurred.

### Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds and cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the comparative statements of cash flows. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governmental units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments, which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act (“GUDPA”), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### Cash, Cash Equivalents and Investments (Cont'd)

Additionally, the Commission has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

### Property and Casualty Contributions

Annual contributions are based on loss funds as determined by the Commission's actuary and are received in three installments. Total contributions are recognized as earned revenue evenly over the fiscal contract period or period of risk, if different. All past due contributions bear interest at the rate established annually by the Commissioners.

### Health Coverage Contributions

Members are assessed monthly contributions based on a pro rata amount of the current estimates of projected losses, administrative expenses and the cost of stop loss insurance.

### Supplemental Contributions

The Commissioners shall by majority vote levy upon the participating county agencies, additional assessments wherever needed to supplement the Commission's claim, loss retention or administrative accounts, after consideration of anticipated investment income, to assure the payment of the Commission's obligations. Supplemental contributions to cover a deficit are recognized as revenue upon approval whether or not actually received.

### Interest Income Allocation

Interest income was allocated based on the ratio of monthly average invested cash balances by line of coverage to the total amount invested applied to interest income credited for the month.

### Unpaid Claims Liabilities–Property and Casualty

The Commission establishes claims liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverages such as general liability. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### Unpaid Claims Liabilities–Property and Casualty (Cont'd)

Adjustments to claims liabilities are reflected in reserves and cumulative expenses in the periods being reported upon.

A. Reported Claims Case Reserves
Case reserves include estimated unpaid claims cost for both future payments of losses and related allocated claim adjustment expenses as reported by the service agent, PMA Management Corp.

B. Claims Incurred But Not Reported (IBNR) Reserve
In order to recognize claims incurred but not reported, a reserve is calculated by the Commission's actuary, The Actuarial Advantage Inc.

Case and IBNR Reserves represent the estimated liability on expected future development on claims already reported to the Commission plus claims incurred but not yet reported and unknown loss events that are expected to become claims. The liabilities for claims and related adjustment expenses are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2017. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity, frequency and other factors.

### Unpaid Claims Liabilities – Health Coverage

In order to recognize unpaid health coverage losses, a reserve was calculated by the Commission's administrator as of December 31, 2017. Liabilities for unpaid losses represent the estimated liability on claims reported to the Commission plus reserves for claims incurred but not yet reported. The liabilities for claims are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2017. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity, frequency and other factors.

Management believes that the liabilities for unpaid claims above are adequate. The estimates are reviewed periodically and as adjustments to these liabilities become necessary, such adjustments are reflected in cumulative operations.

### Excess Coverage – Property and Casualty

Coverage in excess of the Commission's self-insured retention limit is provided through the Commission’s membership in the New Jersey Counties Excess Joint Insurance Fund as described in Note 6.

### Subrogation – Property and Casualty

Subrogation and all other recoverable claim amounts, excluding excess insurance, are recognized upon receipt of cash only.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### Stop Loss Insurance – Health Coverage

The Commission seeks to limit its exposure to loss on any single insured and to recover a portion of benefits paid by maintaining stop loss insurance coverage with Aetna Insurance Company.

Health coverage losses ceded for 2017 and 2016 amounted to 5,091,593 and $2,829,216, respectively.

### Refunds

As per Article VIII of the Commission’s Rules and Regulations, any monies for a Fund year in excess of the amount necessary to fund all obligations for that fiscal year as certified by an actuary may be declared to be refundable by the Commission. A refund for any fiscal year shall be paid only in proportion to the member's participation in the Commission for such year. Payment of a refund shall not be contingent on the member's continued membership in the Commission. The Commission may apply a refund to any arrearage owed by the member to the Commission. Otherwise, at the option of the member, the refund may be retained by the Commission and applied towards the member's next annual contribution.

### Administrative Expenses

Administrative expenses are comprised mainly of compensation for services rendered by servicing organizations submitted and approved by a majority of the Commissioners. In instances where invoices have not been submitted for specific periods, the maximum allowable contract amount has been accrued.

### Income Taxes

The Commission is exempt from income taxes under Section 115 of the Internal Revenue Code.

### Net Position

In accordance with the provisions of the Governmental Accounting Standards Board Statement 34, “Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments”, the Commission has classified its net position as unrestricted. This component of net position consists of net positions that do not meet the definition of "restricted" or “net investment in capital assets” and includes net position that may be allocated for specific purposes by the Board.

### Operating and Non-Operating Revenues and Expenses

Operating revenues include all revenues derived from member contributions. Non-operating revenues principally consist of interest income earned on various interest-bearing accounts and on investments in debt securities and positive changes in the Commission's investment in the New Jersey Counties Excess Joint Insurance Fund.

Operating expenses include expenses associated with the Commission’s operations, including claims expense, insurance and administrative expenses. Non-operating expenses include negative changes in the Commission's investment in the New Jersey Counties Excess Joint Insurance Fund.

## Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

## Note 3: CASH AND CASH EQUIVALENTS

### Custodial Credit Risk Related to Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Commission’s deposits might not be recovered. Although the Commission does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first $250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Commission in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Commission relative to the happening of a future condition. If the Commission had any such funds, they would be shown as Uninsured and Uncollateralized.

Of the Commission’s bank balance of $4,000,820 as of December 31, 2017, $250,000 was insured while $3,750,820 was collateralized under GUDPA.

Of the Commission’s bank balance of $4,848,795 as of December 31, 2016, $250,000 was insured while $4,598,795 was collateralized under GUDPA.

## Note 4: INVESTMENT IN JOINT VENTURE

As discussed in Note 6, the Commission is a member of the New Jersey Counties Excess Joint Insurance Fund. The NJCEJIF is carrying the individual fund year surplus as unrestricted net position on the Comparative Statements of Net Position. The allocations of those funds attributed to the NJCEJIF’s individual members are based on the member's percentage of assessments. The Commission’s allocated share of surplus as of December 31, 2017 and 2016 was $964,967 and $682,459, respectively.

## Note 5: CHANGES IN UNPAID CLAIMS LIABILITIES

As discussed in Note 2, the Commission establishes a liability for both reported and unreported insured events, which includes estimates of future payments of losses and related allocated claim adjustment expenses.

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the year ended December 31, 2017 and for all open Fund years net of excess insurance recoveries:

| | Total | Health | Property and Casualty |
|---|---|---|---|
| Total unpaid claim and claim adjustment expenses all fund years - Beginning | $ 10,516,169 | $ 5,167,670 | $ 5,348,499 |
| Incurred claims and claims adjustment expenses: | | | |
| Provision for insured events of current fund year | 46,181,528 | 43,692,047 | 2,489,481 |
| Changes in provision for insured events of prior fund years | (2,371,916) | (2,839,308) | 467,392 |
| Total incurred claims and claims adjustment expenses all fund years | 43,809,612 | 40,852,739 | 2,956,873 |
| Payments (Net of Recoveries): | | | |
| Claims and claim adjustments expenses: | | | |
| Attributable to insured events of current fund year | 40,146,787 | 39,401,897 | 744,890 |
| Attributable to insured events of prior fund years | 3,957,431 | 2,228,362 | 1,729,069 |
| Total Payments all fund years | 44,104,218 | 41,630,259 | 2,473,959 |
| Total unpaid claim and claim adjustment expenses all fund years - Ending | $ 10,221,563 | $ 4,390,150 | $ 5,831,413 |

## Note 5: CHANGES IN UNPAID CLAIMS LIABILITIES

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the year ended December 31, 2016 and for all open Fund years net of excess insurance recoveries:

| | Total | Health | Property and Casualty |
|---|---|---|---|
| Total unpaid claim and claim adjustment expenses all fund years - Beginning | $ 9,197,577 | $ 5,148,818 | $ 4,048,759 |
| Incurred claims and claims adjustment expenses: | | | |
| Provision for insured events of current fund year | 36,515,248 | 33,764,537 | 2,750,711 |
| Changes in provision for insured events of prior fund years | 3,603,535 | 2,316,042 | 1,287,493 |
| Total incurred claims and claims adjustment expenses all fund years | 40,118,783 | 36,080,579 | 4,038,204 |
| Payments (Net of Recoveries): | | | |
| Claims and claim adjustments expenses: | | | |
| Attributable to insured events of current fund year | 13,188,425 | 12,298,688 | 889,737 |
| Attributable to insured events of prior fund years | 25,611,766 | 23,763,039 | 1,848,727 |
| Total Payments all fund years | 38,800,191 | 36,061,727 | 2,738,464 |
| Total unpaid claim and claim adjustment expenses all fund years - Ending | $ 10,516,169 | $ 5,167,670 | $ 5,348,499 |

## Note 6: MEMBERSHIP IN JOINT INSURANCE FUNDS

### New Jersey Counties Excess Joint Insurance Fund

Effective January 1, 2012, the Commission became a member of the New Jersey Counties Excess Joint Insurance Fund. The NJCEJIF is a risk-sharing public entity risk pool that is a self-administered group of county insurance fund commissions established for the purpose of providing excess insurance coverage to participating members. Each member appoints an official to represent their respective insurance fund commission for the purpose of creating a governing body from which officers for the NJCEJIF are elected.

As a member of the NJCEJIF, the Commission could be subject to supplemental assessments in the event of deficiencies. If the assets of the NJCEJIF were to be exhausted, members would become jointly and severally liable for the NJCEJIF's liabilities.

## Note 6: MEMBERSHIP IN JOINT INSURANCE FUNDS (CONT'D)

### New Jersey Counties Excess Joint Insurance Fund (Cont'd)

The NJCEJIF can declare and distribute dividends to members upon approval of the State of New Jersey Department of Insurance. These distributions are divided among the members in the same ratio as their individual assessment relates to the total assessment of the membership for that fund year.

### Selected Financial Information

Selected, summarized financial information for the New Jersey Counties Excess Joint Insurance Fund as of December 31, 2017 is as follows:

| | |
|---|---|
| Total Assets | $ 24,018,573 |
| Total Liabilities | $ 13,262,954 |
| Net Position | $ 10,755,619 |
| Total Revenue | $ 21,104,436 |
| Total Expenses | $ 18,753,988 |
| Change in Net Position | $ 2,150,448 |
| Distributions to Members | $ 200,000 |

Financial statements for the New Jersey Counties Excess Joint Insurance Fund are available at the office of the Fund's Executive Director:

PERMA
9 Campus Drive, Suite 216
Parsippany, NJ 07054
(201) 881-7632

## Note 7: RELATED PARTY TRANSACTIONS

As disclosed in note 6, the Commission is a member of the New Jersey Counties Excess Liability Joint Insurance Fund and accordingly has an ownership interest in the NJCEJIF. Excess insurance premiums paid to the NJCEJIF for the years ended December 31, 2017 and 2016 were $1,781,594 and $1,822,041, respectively.

## Note 8: SUBSEQUENT EVENTS

Subsequent to year-end, effective July 1, 2018, Rowan College at Burlington County has joined the Commission.

## BURLINGTON COUNTY INSURANCE COMMISSION

## REQUIRED SUPPLEMENTARY INFORMATION

Schedule 1

BURLINGTON COUNTY INSURANCE COMMISSION
RECONCILIATION OF PROPERTY AND CASUALTY CLAIMS LIABILITIES BY COVERAGE
FOR THE YEAR ENDED DECEMBER 31, 2017

| | Property | General Liability | Automobile | Workers' Compensation | Total |
|---|---|---|---|---|---|
| Total unpaid claims and claim adjustment expenses - Beginning | $ 97,568 | $ 1,782,657 | $ 314,766 | $ 3,153,508 | $ 5,348,499 |
| Incurred claims and claims adjustment expenses: | | | | | |
| Provision for insured events of current fund year | 148,622 | 519,244 | 180,268 | 1,641,347 | 2,489,481 |
| Changes in provision for insured events of prior fund years | (139,079) | 614,839 | (88,690) | 80,322 | 467,392 |
| Total incurred claims and claims adjustment expenses all fund years | 9,543 | 1,134,083 | 91,578 | 1,721,669 | 2,956,873 |
| Payments (Net of Recoveries): | | | | | |
| Claims and claims adjustment expenses: | | | | | |
| Attributable to insured events of current fund year | 116,695 | 13,301 | 91,001 | 523,893 | 744,890 |
| Attributable to insured events of prior fund years | (41,511) | 672,645 | 126,859 | 971,076 | 1,729,069 |
| Total payments all Fund years | 75,184 | 685,946 | 217,860 | 1,494,969 | 2,473,959 |
| Total unpaid claims and claim adjustment expenses - Ending | $ 31,927 | $ 2,230,794 | $ 188,484 | $ 3,380,208 | $ 5,831,413 |

Schedule 1A

BURLINGTON COUNTY INSURANCE COMMISSION
RECONCILIATION OF HEALTH CLAIMS LIABILITIES BY COVERAGE
FOR THE YEAR ENDED DECEMBER 31, 2017

| | Medical | Prescription | Total |
|---|---|---|---|
| Total unpaid claims and claim adjustment expenses - Beginning | $ 3,599,625 | $ 1,568,045 | $ 5,167,670 |
| Incurred claims and claims adjustment expenses: | | | |
| Provision for insured events of current fund year | 32,226,188 | 11,465,859 | 43,692,047 |
| Changes in provision for insured events of prior fund years | (2,399,503) | (439,805) | (2,839,308) |
| Total incurred claims and claims adjustment expenses all fund years | 29,826,685 | 11,026,054 | 40,852,739 |
| Payments (Net of Recoveries): | | | |
| Claims and claims adjustment expenses: | | | |
| Attributable to insured events of current fund year | 28,338,967 | 11,062,930 | 39,401,897 |
| Attributable to insured events of prior fund years | 3,004,313 | (775,951) | 2,228,362 |
| Total payments all Fund years | 31,343,280 | 10,286,979 | 41,630,259 |
| Total unpaid claims and claim adjustment expenses - end of year | $ 2,083,030 | $ 2,307,120 | $ 4,390,150 |

Schedule 2

## BURLINGTON COUNTY INSURANCE COMMISSION
## SIX-YEAR PROPERTY AND CASUALTY CLAIMS DEVELOPMENT INFORMATION
## AS OF DECEMBER 31, 2017

| | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|---|---|---|---|---|
| Net Earned Required Contribution | | | | | | |
| and Investment Revenue: | | | | | | |
| Earned | $ 4,721,409 | $ 4,531,404 | $ 4,411,626 | $ 4,528,370 | $ 4,506,268 | $ 4,585,826 |
| Ceded | 1,758,713 | 1,907,280 | 1,912,552 | 1,958,345 | 1,822,041 | 1,781,594 |
| | 2,962,696 | 2,624,124 | 2,499,074 | 2,570,025 | 2,684,227 | 2,804,232 |
| Unallocated Expenses | 427,937 | 325,199 | 319,903 | 322,311 | 325,038 | 328,101 |
| Estimated Claims and | | | | | | |
| Expenses, End of Policy Year: | | | | | | |
| Incurred | 2,027,497 | 2,662,479 | 2,127,140 | 2,167,542 | 2,674,121 | 2,489,481 |
| Ceded | | | | | | |
| Net Incurred | 2,027,497 | 2,662,479 | 2,127,140 | 2,167,542 | 2,674,121 | 2,489,481 |
| Paid (Cumulative) as of: | | | | | | |
| End of Policy Year | 697,525 | 541,067 | 511,501 | 579,623 | 889,737 | 744,890 |
| One Year Later | 991,893 | 1,217,371 | 867,265 | 1,580,692 | 1,466,821 | |
| Two Years Later | 1,227,625 | 1,554,616 | 1,290,190 | 1,979,611 | | |
| Three Years Later | 1,508,548 | 1,907,330 | 1,909,715 | | | |
| Four Years Later | 1,580,567 | 1,942,041 | | | | |
| Five Years Later | 1,679,399 | | | | | |
| Reestimated Incurred Claims | | | | | | |
| and Expenses: | | | | | | |
| End of Policy Year | 2,027,497 | 2,662,479 | 2,127,140 | 2,167,542 | 2,674,121 | 2,489,481 |
| One Year Later | 1,996,512 | 2,559,856 | 2,060,727 | 2,674,121 | 2,906,776 | |
| Two Years Later | 1,725,129 | 2,537,773 | 2,595,243 | 3,186,626 | | |
| Three Years Later | 1,792,770 | 2,757,984 | 2,759,804 | | | |
| Four Years Later | 1,818,957 | 2,463,384 | | | | |
| Five Years Later | 1,747,819 | | | | | |
| Change in Estimated | | | | | | |
| Incurred Claims and Expenses | | | | | | |
| from End of Policy Year | $ (279,678) | $ (199,095) | $ 632,664 | $ 1,019,084 | $ 232,655 | $ - |

Schedule 2A

BURLINGTON COUNTY INSURANCE COMMISSION
THREE-YEAR HEALTH CLAIMS DEVELOPMENT INFORMATION
AS OF DECEMBER 31, 2017

| | 2015 | 2016 | 2017 |
|---|---|---|---|
| Net Earned Required Contribution | | | |
| and Investment Revenue: | | | |
| Earned | $ 19,756,154 | $ 41,231,813 | $ 47,599,042 |
| Ceded | 704,528 | 2,055,033 | 2,483,461 |
| | 19,051,626 | 39,176,780 | 45,115,581 |
| Unallocated Expenses | 1,219,067 | 2,371,605 | 2,463,165 |
| Estimated Claims and | | | |
| Expenses, End of Policy Year: | | | |
| Incurred | 17,498,141 | 38,885,781 | 44,679,615 |
| Ceded | 50,636 | 2,076,302 | 987,568 |
| Net Incurred | 17,447,505 | 36,809,479 | 43,692,047 |
| Paid (Cumulative) as of: | | | |
| End of Policy Year | 12,298,688 | 31,688,235 | 39,401,897 |
| One Year Later | 16,672,178 | 33,972,823 | |
| Two Years Later | 16,615,953 | | |
| Reestimated Incurred Claims | | | |
| and Expenses: | | | |
| End of Policy Year | 17,447,505 | 36,809,479 | 43,692,047 |
| One Year Later | 16,718,605 | 34,072,823 | |
| Two Years Later | 16,615,953 | | |
| Change in Estimated | | | |
| Incurred Claims and Expenses | | | |
| from End of Policy Year | $ (831,552) | $ (2,736,656) | $ - |

**BURLINGTON COUNTY INSURANCE COMMISSION**

**SUPPLEMENTARY INFORMATION**

Schedule B-1

## BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF 2017 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
## FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 80,164 | $ 584,788 | $ 102,785 | $ 1,696,635 | $ 1,781,594 | $ 332,428 | $ 4,578,394 |
| Total Income | 80,164 | 584,788 | 102,785 | 1,696,635 | 1,781,594 | 332,428 | 4,578,394 |
| Incurred Liabilities: | | | | | | | |
| Claims | 148,622 | 519,244 | 180,268 | 1,641,347 | | | 2,489,481 |
| Expenses | | | | | 1,781,594 | 328,101 | 2,109,695 |
| Total Liabilities | 148,622 | 519,244 | 180,268 | 1,641,347 | 1,781,594 | 328,101 | 4,599,176 |
| Underwriting Surplus (Deficit) | (68,458) | 65,544 | (77,483) | 55,288 | - | 4,327 | (20,782) |
| Adjustments: | | | | | | | |
| Investment Income | 22 | 1,912 | 109 | 4,879 | 206 | 304 | 7,432 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | 22 | 1,912 | 109 | 4,879 | 206 | 304 | 7,432 |
| Gross Surplus (Deficit) | (68,436) | 67,456 | (77,374) | 60,167 | 206 | 4,631 | (13,350) |
| Return of Surplus | | | | | | | - |
| Net Surplus (Deficit) Before Unallocated Investment | $ (68,436) | $ 67,456 | $ (77,374) | $ 60,167 | $ 206 | $ 4,631 | (13,350) |
| Investment in Joint Venture | | | | | | | 83,637 |
| Net Surplus | | | | | | | $ 70,287 |

Schedule B-2

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2016 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 98,000 | $ 368,000 | $ 74,000 | $ 1,789,699 | $ 1,822,041 | $ 340,871 | $ 4,492,611 |
| Total Income | 98,000 | 368,000 | 74,000 | 1,789,699 | 1,822,041 | 340,871 | 4,492,611 |
| Incurred Liabilities: | | | | | | | |
| Claims | 315,767 | 679,796 | 150,311 | 1,760,902 | | | 2,906,776 |
| Expenses | | | | | 1,822,041 | 325,038 | 2,147,079 |
| Total Liabilities | 315,767 | 679,796 | 150,311 | 1,760,902 | 1,822,041 | 325,038 | 5,053,855 |
| Underwriting Surplus (Deficit) | (217,767) | (311,796) | (76,311) | 28,797 | - | 15,833 | (561,244) |
| Adjustments: | | | | | | | |
| Investment Income | | 1,479 | | 10,286 | 3 | 1,889 | 13,657 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | - | 1,479 | - | 10,286 | 3 | 1,889 | 13,657 |
| Gross Surplus (Deficit) | (217,767) | (310,317) | (76,311) | 39,083 | 3 | 17,722 | (547,587) |
| Return of Surplus | | | | | | | - |
| Net Surplus (Deficit) Before Unallocated Investment | $ (217,767) | $ (310,317) | $ (76,311) | $ 39,083 | $ 3 | $ 17,722 | (547,587) |
| Investment in Joint Venture | | | | | | | 189,425 |
| Net Deficit | | | | | | | $ (358,162) |

Schedule B-3

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2015 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 117,000 | $ 300,000 | $ 68,000 | $ 1,732,504 | $ 1,958,345 | $ 336,788 | $ 4,512,637 |
| Total Income | 117,000 | 300,000 | 68,000 | 1,732,504 | 1,958,345 | 336,788 | 4,512,637 |
| Incurred Liabilities: | | | | | | | |
| Claims | 166,308 | 819,160 | 74,928 | 2,126,230 | | | 3,186,626 |
| Expenses | | | | | 1,958,345 | 322,311 | 2,280,656 |
| Total Liabilities | 166,308 | 819,160 | 74,928 | 2,126,230 | 1,958,345 | 322,311 | 5,467,282 |
| Underwriting Surplus (Deficit) | (49,308) | (519,160) | (6,928) | (393,726) | - | 14,477 | (954,645) |
| Adjustments: | | | | | | | |
| Investment Income | 270 | 536 | 282 | 10,740 | 3,125 | 780 | 15,733 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | 270 | 536 | 282 | 10,740 | 3,125 | 780 | 15,733 |
| Gross Surplus (Deficit) | (49,038) | (518,624) | (6,646) | (382,986) | 3,125 | 15,257 | (938,912) |
| Return of Surplus | | | | | | | - |
| Net Surplus (Deficit) Before Unallocated Investment | $ (49,038) | $ (518,624) | $ (6,646) | $ (382,986) | $ 3,125 | $ 15,257 | (938,912) |
| Investment in Joint Venture | | | | | | | 118,815 |
| Net Deficit | | | | | | | $ (820,097) |

Schedule B-4

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2014 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 126,664 | $ 223,841 | $ 69,570 | $ 1,690,287 | $ 1,912,553 | $ 364,467 | $ 4,387,382 |
| Total Income | 126,664 | 223,841 | 69,570 | 1,690,287 | 1,912,553 | 364,467 | 4,387,382 |
| Incurred Liabilities: | | | | | | | |
| Claims | 2,109 | 1,536,919 | 319,126 | 901,650 | | | 2,759,804 |
| Expenses | | | | | 1,912,552 | 319,903 | 2,232,455 |
| Total Liabilities | 2,109 | 1,536,919 | 319,126 | 901,650 | 1,912,552 | 319,903 | 4,992,259 |
| Underwriting Surplus (Deficit) | 124,555 | (1,313,078) | (249,556) | 788,637 | 1 | 44,564 | (604,877) |
| Adjustments: | | | | | | | |
| Investment Income | 1,550 | 236 | 61 | 20,531 | 181 | 1,685 | 24,244 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | 1,550 | 236 | 61 | 20,531 | 181 | 1,685 | 24,244 |
| Gross Surplus (Deficit) | 126,105 | (1,312,842) | (249,495) | 809,168 | 182 | 46,249 | (580,633) |
| Return of Surplus | | | | | | | - |
| Net Surplus (Deficit) Before Unallocated Investment | $ 126,105 | $ (1,312,842) | $ (249,495) | $ 809,168 | $ 182 | $ 46,249 | (580,633) |
| Investment in Joint Venture | | | | | | | 216,678 |
| Net Deficit | | | | | | | $ (363,955) |

Schedule B-5

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2013 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 126,664 | $ 223,841 | $ 69,570 | $ 1,804,203 | $ 1,907,280 | $ 382,797 | $ 4,514,355 |
| Total Income | 126,664 | 223,841 | 69,570 | 1,804,203 | 1,907,280 | 382,797 | 4,514,355 |
| Incurred Liabilities: | | | | | | | |
| Claims | | 331,776 | 41,428 | 2,090,180 | | | 2,463,384 |
| Expenses | | | | | 1,907,280 | 325,199 | 2,232,479 |
| Total Liabilities | | 331,776 | 41,428 | 2,090,180 | 1,907,280 | 325,199 | 4,695,863 |
| Underwriting Surplus (Deficit) | 126,664 | (107,935) | 28,142 | (285,977) | - | 57,598 | (181,508) |
| Adjustments: | | | | | | | |
| Investment Income | 2,722 | 418 | 730 | 11,855 | 164 | 1,160 | 17,049 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | 2,722 | 418 | 730 | 11,855 | 164 | 1,160 | 17,049 |
| Gross Surplus (Deficit) | 129,386 | (107,517) | 28,872 | (274,122) | 164 | 58,758 | (164,459) |
| Return of Surplus | | | | | | | - |
| Net Surplus (Deficit) Before Unallocated Investment | $ 129,386 | $ (107,517) | $ 28,872 | $ (274,122) | $ 164 | $ 58,758 | (164,459) |
| Investment in Joint Venture | | | | | | | 248,182 |
| Net Surplus | | | | | | | $ 83,723 |

Schedule B-6

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2012 FUND YEAR PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | | | |
|---|---|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | NJCEJIF | Expense & Contingency | Total |
| Underwriting Income: | | | | | | | |
| Regular Contributions | $ 124,180 | $ 219,452 | $ 68,206 | $ 2,058,826 | $ 1,758,713 | $ 459,497 | $ 4,688,874 |
| NJCEJIF Dividend | | | | | 4,958 | | 4,958 |
| Total Income | 124,180 | 219,452 | 68,206 | 2,058,826 | 1,763,671 | 459,497 | 4,688,874 |
| Incurred Liabilities: | | | | | | | |
| Claims | 75,551 | 332,740 | 7,877 | 1,331,651 | | | 1,747,819 |
| Expenses | | | | | 1,758,713 | 427,937 | 2,186,650 |
| Total Liabilities | 75,551 | 332,740 | 7,877 | 1,331,651 | 1,758,713 | 427,937 | 3,934,469 |
| Underwriting Surplus (Deficit) | 48,629 | (113,288) | 60,329 | 727,175 | 4,958 | 31,560 | 759,363 |
| Adjustments: | | | | | | | |
| Investment Income | 1,614 | 478 | 1,321 | 22,503 | 118 | 1,543 | 27,577 |
| Permanent Transfers | | | | | | | - |
| Total Adjustments | 1,614 | 478 | 1,321 | 22,503 | 118 | 1,543 | 27,577 |
| Gross Surplus (Deficit) | 50,243 | (112,810) | 61,650 | 749,678 | 5,076 | 33,103 | 786,940 |
| Return of Surplus | | | | | 4,958 | | 4,958 |
| Net Surplus (Deficit) Before Unallocated Investment | $ 50,243 | $ (112,810) | $ 61,650 | $ 749,678 | $ 118 | $ 33,103 | 781,982 |
| Investment in Joint Venture | | | | | | | 108,228 |
| Net Surplus | | | | | | | $ 890,210 |

Schedule C-1

# BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF 2017 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
## FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | $ 116,695 | $ 13,301 | $ 91,001 | $ 523,893 | $ 744,890 |
| Case Reserves | 30,000 | 214,488 | 44,628 | 597,639 | 886,755 |
| IBNR Reserves | 2,305 | 309,425 | 47,371 | 548,468 | 907,569 |
| Reserve Discount | (378) | (17,970) | (2,732) | (28,653) | (49,733) |
| Subtotal | 148,622 | 519,244 | 180,268 | 1,641,347 | 2,489,481 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | $ 148,622 | $ 519,244 | $ 180,268 | $ 1,641,347 | $ 2,489,481 |
| Number of Claims | 9 | 65 | 43 | 164 | 281 |
| Average Cost Per Claim | $ 16,514 | $ 7,988 | $ 4,192 | $ 10,008 | $ 8,859 |

Schedule C-2

## BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF 2016 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
## FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | $ 315,767 | $ 128,138 | $ 91,463 | $ 931,453 | $ 1,466,821 |
| Case Reserves | | 339,661 | 25,414 | 743,415 | 1,108,490 |
| IBNR Reserves | | 227,947 | 35,124 | 105,125 | 368,196 |
| Reserve Discount | | (15,950) | (1,690) | (19,091) | (36,731) |
| Subtotal | 315,767 | 679,796 | 150,311 | 1,760,902 | 2,906,776 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | $ 315,767 | $ 679,796 | $ 150,311 | $ 1,760,902 | $ 2,906,776 |
| Number of Claims | 8 | 80 | 44 | 186 | 318 |
| Average Cost Per Claim | $ 39,471 | $ 8,497 | $ 3,416 | $ 9,467 | $ 9,141 |

Schedule C-3

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2015 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
FOR THE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | $ 166,308 | $ 371,435 | $ 58,888 | $ 1,382,980 | $ 1,979,611 |
| Case Reserves | | 317,589 | 14,413 | 690,101 | 1,022,103 |
| IBNR Reserves | | 139,927 | 1,980 | 70,723 | 212,630 |
| Reserve Discount | | (9,791) | (353) | (17,574) | (27,718) |
| Subtotal | 166,308 | 819,160 | 74,928 | 2,126,230 | 3,186,626 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | $ 166,308 | $ 819,160 | $ 74,928 | $ 2,126,230 | $ 3,186,626 |
| Number of Claims | 5 | 114 | 38 | 154 | 311 |
| Average Cost Per Claim | $ 33,262 | $ 7,186 | $ 1,972 | $ 13,807 | $ 10,246 |

Schedule C-4

## BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF 2014 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
## FOR THE PERIOD JANUARY 1, 2014 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | $ 2,109 | $ 880,351 | $ 294,796 | $ 732,459 | $ 1,909,715 |
| Case Reserves | | 364,500 | 15,457 | 78,620 | 458,577 |
| IBNR Reserves | | 303,762 | 9,266 | 93,813 | 406,841 |
| Reserve Discount | | (11,694) | (393) | (3,242) | (15,329) |
| Subtotal | 2,109 | 1,536,919 | 319,126 | 901,650 | 2,759,804 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | $ 2,109 | $ 1,536,919 | $ 319,126 | $ 901,650 | $ 2,759,804 |
| Number of Claims | 3 | 139 | 54 | 154 | 350 |
| Average Cost Per Claim | $ 703 | $ 11,057 | $ 5,910 | $ 5,855 | $ 7,885 |

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2013 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | | $ 272,393 | $ 41,428 | $ 1,628,220 | $ 1,942,041 |
| Case Reserves | | 42,063 | | 449,356 | 491,419 |
| IBNR Reserves | | 18,085 | | 20,449 | 38,534 |
| Reserve Discount | | (765) | | (7,845) | (8,610) |
| Subtotal | - | 331,776 | 41,428 | 2,090,180 | 2,463,384 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | - | $ 331,776 | $ 41,428 | $ 2,090,180 | $ 2,463,384 |
| Number of Claims | | 135 | 17 | 157 | 309 |
| Average Cost Per Claim | - | $ 2,458 | $ 2,437 | $ 13,313 | $ 7,972 |

Schedule C-6

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2012 FUND YEAR PROPERTY AND CASUALTY CLAIMS ANALYSIS
FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2017

| | Coverages | | | | |
|---|---|---|---|---|---|
| | Property | General Liability | Automobile | Workers' Compensation | Total |
| Paid Claims (Net of Recoveries) | $ 75,551 | $ 323,223 | $ 7,877 | $ 1,272,748 | $ 1,679,399 |
| Case Reserves | | 9,565 | | 46,396 | 55,961 |
| IBNR Reserves | | | | 13,507 | 13,507 |
| Reserve Discount | | (48) | | (1,000) | (1,048) |
| Subtotal | 75,551 | 332,740 | 7,877 | 1,331,651 | 1,747,819 |
| Excess Insurance | | | | | |
| Received | | | | | - |
| Recoverable | | | | | - |
| Subtotal | - | - | - | - | - |
| Limited Incurred Claims | $ 75,551 | $ 332,740 | $ 7,877 | $ 1,331,651 | $ 1,747,819 |
| Number of Claims | 3 | 91 | 14 | 199 | 307 |
| Average Cost Per Claim | $ 25,184 | $ 3,656 | $ 563 | $ 6,692 | $ 5,693 |

Schedule D-1

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2017 FUND YEAR HEALTH COVERAGE OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | |
|---|---|---|---|---|---|
| | Medical | Prescription | Reinsurance | Expense & Contingency | Total |
| Underwriting Income: | | | | | |
| Regular Contributions | $ 33,003,488 | $ 10,361,675 | $ 1,654,108 | $ 2,186,302 | $ 47,205,573 |
| Employee Contributions | 383,793 | | | | 383,793 |
| Total Income | 33,387,281 | 10,361,675 | 1,654,108 | 2,186,302 | 47,589,366 |
| Incurred Liabilities: | | | | | |
| Claims | | | | | |
| Paid | 28,851,027 | 11,538,438 | | | 40,389,465 |
| IBNR | 3,887,221 | 402,929 | | | 4,290,150 |
| Recovered | (512,060) | (475,508) | | | (987,568) |
| Expenses | | | 2,483,461 | 2,463,165 | 4,946,626 |
| Total Liabilities | 32,226,188 | 11,465,859 | 2,483,461 | 2,463,165 | 48,638,673 |
| Underwriting Surplus (Deficit) | 1,161,093 | (1,104,184) | (829,353) | (276,863) | (1,049,307) |
| Adjustments: | | | | | |
| Investment Income | 9,279 | | 397 | | 9,676 |
| Permanent Transfers | | | | | - |
| Total Adjustments | 9,279 | - | 397 | - | 9,676 |
| Gross Surplus (Deficit) | 1,170,372 | (1,104,184) | (828,956) | (276,863) | (1,039,631) |
| Return of Surplus | | | | | |
| Net Surplus (Deficit) | $ 1,170,372 | $ (1,104,184) | $ (828,956) | $ (276,863) | $ (1,039,631) |

Schedule D-2

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2016 FUND YEAR HEALTH COVERAGE OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | |
|---|---|---|---|---|---|
| | Medical | Prescription | Reinsurance | Expense & Contingency | Total |
| Underwriting Income: | | | | | |
| Regular Contributions | $ 28,182,995 | $ 10,648,608 | $ 1,710,811 | $ 684,639 | $ 41,227,053 |
| Total Income | 28,182,995 | 10,648,608 | 1,710,811 | 684,639 | 41,227,053 |
| Incurred Liabilities: | | | | | |
| Claims | | | | | |
| Paid | 26,708,788 | 10,615,146 | | | 37,323,934 |
| IBNR | (1,421,619) | 1,521,619 | | | 100,000 |
| Recovered | (1,724,720) | (1,626,391) | | | (3,351,111) |
| Expenses | | | 2,055,033 | 2,371,605 | 4,426,638 |
| Total Liabilities | 23,562,449 | 10,510,374 | 2,055,033 | 2,371,605 | 38,499,461 |
| Underwriting Surplus (Deficit) | 4,620,546 | 138,234 | (344,222) | (1,686,966) | 2,727,592 |
| Adjustments: | | | | | |
| Investment Income | 3,861 | 674 | 225 | | 4,760 |
| Permanent Transfers | | | | | - |
| Total Adjustments | 3,861 | 674 | 225 | - | 4,760 |
| Gross Surplus (Deficit) | 4,624,407 | 138,908 | (343,997) | (1,686,966) | 2,732,352 |
| Return of Surplus | | | | | |
| Net Surplus (Deficit) | $ 4,624,407 | $ 138,908 | $ (343,997) | $ (1,686,966) | $ 2,732,352 |

Schedule D-3

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF 2015 FUND YEAR HEALTH COVERAGE OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2017

| | Coverages and Other Accounts | | | | |
|---|---|---|---|---|---|
| | Medical | Prescription | Reinsurance | Expense & Contingency | Total |
| Underwriting Income: | | | | | |
| Regular Contributions | $ 13,559,355 | $ 4,238,228 | $ 764,279 | $ 1,183,085 | $ 19,744,947 |
| Total Income | 13,559,355 | 4,238,228 | 764,279 | 1,183,085 | 19,744,947 |
| Incurred Liabilities: | | | | | |
| Claims | | | | | |
| Paid | 12,657,330 | 4,711,537 | | | 17,368,867 |
| IBNR | (382,572) | 382,572 | | | - |
| Recovered | (50,636) | (702,278) | | | (752,914) |
| Expenses | | | 704,528 | 1,219,067 | 1,923,595 |
| Total Liabilities | 12,224,122 | 4,391,831 | 704,528 | 1,219,067 | 18,539,548 |
| Underwriting Surplus (Deficit) | 1,335,233 | (153,603) | 59,751 | (35,982) | 1,205,399 |
| Adjustments: | | | | | |
| Investment Income | 10,060 | 249 | 220 | 678 | 11,207 |
| Permanent Transfers | | | | | - |
| Total Adjustments | 10,060 | 249 | 220 | 678 | 11,207 |
| Gross Surplus (Deficit) | 1,345,293 | (153,354) | 59,971 | (35,304) | 1,216,606 |
| Return of Surplus | | | | | - |
| Net Surplus (Deficit) | $ 1,345,293 | $ (153,354) | $ 59,971 | $ (35,304) | $ 1,216,606 |

Schedule E-1

## BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF FUND YEAR 2017 PROPERTY AND CASUALTY PROGRAM SUMMARY
## FOR THE PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $20,250,000 / $30,250,000 | $20,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $300,000 |
| Excess Insurers | Zurich<br>Starr Indemnity<br>Velocity<br>Mitsui | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Wesco<br>Safety National |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-1) | $ 148,622 | $ 519,244 | $ 180,268 | $ 1,641,347 |
| Administrative Expenses (1) | 10,673 | 77,857 | 13,685 | 225,886 |
| | $ 159,295 | $ 597,101 | $ 193,953 | $ 1,867,233 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

Schedule E-2

## BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF FUND YEAR 2016 PROPERTY AND CASUALTY PROGRAM SUMMARY
## FOR THE PERIOD JANUARY 1, 2016 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $20,250,000 / $30,250,000 | $20,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $300,000 |
| Excess Insurers | Zurich<br>Starr Indemnity<br>Scottsdale<br>Mitsui | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Wesco<br>Safety National |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-2) | $ 315,767 | $ 679,796 | $ 150,311 | $ 1,760,902 |
| Administrative Expenses (1) | 13,673 | 51,343 | 10,324 | 249,698 |
| | $ 329,440 | $ 731,139 | $ 160,635 | $ 2,010,600 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

Schedule E-3

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF FUND YEAR 2015 PROPERTY AND CASUALTY PROGRAM SUMMARY
FOR THE PERIOD JANUARY 1, 2015 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $20,250,000 / $30,250,000 | $20,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $250,000 |
| Excess Insurers | Zurich<br>Starr Indemnity<br>Scottsdale<br>Mitsui | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Wesco<br>Safety National |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-3) | $ 166,308 | $ 819,160 | $ 74,928 | $ 2,126,230 |
| Administrative Expenses (1) | 17,006 | 43,605 | 9,884 | 251,817 |
| | $ 183,314 | $ 862,765 | $ 84,812 | $ 2,378,047 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF FUND YEAR 2014 PROPERTY AND CASUALTY PROGRAM SUMMARY
FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $20,250,000 / $30,250,000 | $20,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $250,000 |
| Excess Insurers | Zurich<br>RSUI<br>Scottsdale | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Underwriters at Lloyds<br>National Casualty | NJCEJIF<br>Wesco<br>Safety National |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-4) | $ 2,109 | $ 1,536,919 | $ 319,126 | $ 901,650 |
| Administrative Expenses (1) | 19,201 | 33,931 | 10,546 | 256,225 |
| | $ 21,310 | $ 1,570,850 | $ 329,672 | $ 1,157,875 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

Schedule E-5

BURLINGTON COUNTY INSURANCE COMMISSION
STATEMENT OF FUND YEAR 2013 PROPERTY AND CASUALTY PROGRAM SUMMARY
FOR THE PERIOD JANUARY 1, 2013 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $15,250,000 / $30,250,000 | $15,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $250,000 |
| Excess Insurers | Zurich<br>RSUI | NJCEJIF<br>Underwriters at Lloyds<br>Starr Indemnity | NJCEJIF<br>Underwriters at Lloyds<br>Starr Indemnity | NJCEJIF<br>Wesco<br>Safety National |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-5) | $ - | $ 331,776 | $ 41,428 | $ 2,090,180 |
| Administrative Expenses (1) | 18,519 | 32,727 | 10,171 | 263,782 |
| | $ 18,519 | $ 364,503 | $ 51,599 | $ 2,353,962 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

# BURLINGTON COUNTY INSURANCE COMMISSION
## STATEMENT OF FUND YEAR 2012 PROPERTY AND CASUALTY PROGRAM SUMMARY
## FOR THE PERIOD JANUARY 1, 2012 THROUGH DECEMBER 31, 2017

| | Coverages | | | |
|---|---|---|---|---|
| | Property | General Liability | Auto | Workers Compensation |
| Limits | $260,000,000 | $15,250,000 / $30,250,000 | $15,250,000 / $30,250,000 | STATUTORY |
| Fund Retention | $100,000 | $250,000 | $250,000 | $250,000 |
| Excess Insurers | Zurich<br>RSUI | NJCEJIF<br>Star | NJCEJIF<br>Star | NJCEJIF<br>Star |
| Number of Participants | 3 | 3 | 3 | 3 |
| Incurred Liabilities: | | | | |
| Claims (Schedule C-6) | $ 75,551 | $ 332,740 | $ 7,877 | $ 1,331,651 |
| Administrative Expenses (1) | 21,509 | 38,011 | 11,814 | 356,604 |
| | $ 97,060 | $ 370,751 | $ 19,691 | $ 1,688,255 |

(1) Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

## SCHEDULE OF FINDINGS AND RECOMMENDATIONS

## FOR THE YEAR ENDED DECEMBER 31, 2017

## SCHEDULE OF FINDINGS AND RECOMMENDATIONS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

## SCHEDULE OF FINANCIAL STATEMENT FINDINGS

None.

## SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AS PREPARED BY MANAGEMENT

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

There were no findings in the prior year.

## APPRECIATION

We express our appreciation for the assistance provided to us during our audit.

Respectfully submitted,

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

James J. Miles, Jr.
Certified Public Accountant