

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL CONTRACT POSITIONS FOR THE BURLINGTON COUNTY INSURANCE COMMISSION

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. the Burlington County Insurance Commission shall pursue a “Fair and Open Process” in awarding contracts for position set forth more fully below, and hereby solicit qualifications in the form of resumes and letter applications for the below stated position of the Burlington County Insurance Fund, which shall be submitted to:

Paper Submission:

Burlington County Insurance Commission
RFP Response
C/O PERMA Risk Management Services
9 Campus Drive, Suite 216
Parsippany, NJ 07054

Email Submission: HIFRFP@PERMAINC.COM

All responses for Actuary shall be submitted in a sealed envelope to the Insurance Commission to be received no later than on **October 16, 2026, at 3:30 pm.** Specifications and instructions may be obtained at the Burlington County Insurance Commission website, <https://bcnj.co.burlington.nj.us/bcic>. We are storing all responses electronically; therefore, submit all pages of the response via email in addition to the printed copies.

Professional services for the following positions are hereby requested:

- Benefits Program Manager Services