

**RESOLUTION NO. 13-20**

**BURLINGTON COUNTY INSURANCE COMMISSION  
APPOINTING COMMISSION ATTORNEY TO CRAIG ANNIN BAXTER LAW FOR  
FUND YEAR 2020**

**WHEREAS**, the Burlington County Insurance Commission places the public trust above all else and remains steadfast in its commitment to the highest ethical standards in the conduct of its business on behalf of the taxpayers of Burlington County; and

**WHEREAS**, the Board adopted Bylaws which establish the procedures for obtaining qualifications and/or proposals for professional services contracts; and

**WHEREAS**, said Bylaws further provide that, the Commissioners shall meet and select persons to serve in certain professional positions, including attorney; and

**WHEREAS**, Request for Qualifications/Request for Proposals from qualified attorneys were solicited and received and reviewed as provided for by statute; and

**WHEREAS**, the BCIC desires to retain the services and enter into the agreements attached hereto for the respective services and the amounts as designated for the year 2020:

<u>Name</u>	<u>Services</u>	<u>Amount (Not to Exceed)</u>
CraigAnninBaxter Law	Commission Attorney	\$14,000

**WHEREAS**, the designated professional has offered to provide the needed specialized services, which constitute "professional services" as defined in the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. (the "Law") for not to exceed the amount as set forth above; and

**WHEREAS**, funds are anticipated to be available in the 2020 temporary and permanent budgets and these contracts are further subject to certification of funds; and

**WHEREAS**, the proper accounts will be charged and funds encumbered prior to services being provided, contingent upon appropriation of sufficient funds for this purpose; now, therefore, be it

**RESOLVED**, by the Burlington County Insurance Commission that the attached Agreement with the attorney is hereby authorized for the period January 1, 2020 through December 31, 2020 and, be it

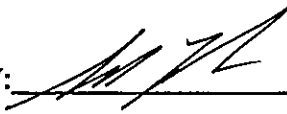
**FURTHER RESOLVED**, that all Agreements approved hereunder have been awarded pursuant to a fair and open process and as professional services under N.J.S.A. 40A:11-5(1)(a); and, be it

**FURTHER RESOLVED**, that the Chairperson is hereby authorized to execute and deliver the attached Agreements in accordance with the Rules and Regulations of the Burlington County Insurance Commission; and, be it

**FURTHER RESOLVED**, that a copy of this action shall be printed once in the Burlington County Times within ten (10) days of its passage as required by law.

**ADOPTED** by THE BURLINGTON COUNTY INSURANCE COMMISSION at a properly noticed meeting held on January 16, 2020.

ADOPTED:

BY:  \_\_\_\_\_

ATTEST:

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